

Inspiring productivity for
every room in your workplace



Eco-Conscious Product Range

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My MOS Account Details

Always quote your Account Code and Department / Cost Centre when placing an order with MOS.

My Account Code is:

My Department / Cost Centre is:

My MOS Account Manager is:



Specialist Services

Take advantage of our specialist services, which provide expert consultancy and innovative solutions in a number of areas.



Facilities Management

Our specialist team audit your facilities so you can provide a safe, compliant and productive environment across a wide range of services for your business.



Print & Promo

Bringing together our print management and branded merchandise services, MOS can help you refresh your brand's image with a wide range of stationery options, uniforms, and customised products.

Reference Symbols



New

New products recently introduced to our range



Best Seller

Most popular and top selling products at MOS



Warranty

Length of warranty covered for the product



Australian Made

Products that are manufactured or made in Australia



Box Qty

Quantity to order to receive a box

Sustainability Symbols



Planet Friendly

A product earns the Planet Friendly symbol if it meets one of the following criteria: recyclable, reusable, biodegradable, compostable, comprises at least 20% recycled materials, certified for environmental responsibility, or made from sustainable resources



Recycled Content

Products that contain at least 20% recycled materials - % of recycled content is indicated



Recyclable

Products that are recyclable after use in regular kerbside or via recycling programs



Reusable

Designed to be reusable for multiple uses or reuse cycles within a designed system



Biodegradable

Products that breakdown through natural processes, leaving no harmful residues



Compostable & Biodegradable

Products made of organic matter biodegrades naturally in specific composting environments



Environmentally Accredited

Products with Environmental Certifications associated with responsible and sustainable sourcing, manufacture, material, or end of life



Welcome to the MOS Eco-Conscious Product Range Catalogue

Sustainability is more than a trend; it's a smart, forward-thinking business strategy. As businesses increasingly prioritise environmental and social responsibility, the demand for sustainable solutions continues to grow. Choosing eco-friendly products goes beyond reducing environmental impact; it reflects a commitment to shared values, leading by example, and building a better future for generations to come.

At MOS, sustainability influences every step of our process, from product selection and packaging to how we deliver, we're committed to helping businesses create lasting, positive change.

We're excited to share the latest edition of our Eco-Conscious Product Range catalogue, your go-to guide for sustainable solutions. Inside, you'll find a thoughtfully curated selection of environmentally responsible products, including organic-certified teas and coffees, compostable catering supplies, plant-based cleaning solutions, waste sorting bins, eco-friendly stationery and education resources, and sustainable packaging options. Every product is chosen to help you make responsible choices that matter for your business, your people, and the planet.

With its profound meaning of 'Pathway', Muru has remained true to its commitment to paving the way for future generations. As a testament to this dedication, over the last decade, Muru Office Supplies has evolved into purpose-driven and community-focused organisation that is majority First Nations owned and operated. With over 80% of our dedicated team being First Nations descent, we bring diverse perspectives and expertise to our collective mission. As a 100% Australian-owned company certified by Supply Nation, we prioritise both commercial success and social impact. A portion of our profits is dedicated to enhancing education, employment, and health initiatives that benefit First Nations communities.

Since 2014, Muru has contributed more than \$820K to support First Nations communities in the focus areas of Education, Employment, and Health & Wellbeing through the sale of workplace supplies.

By working together, we can ensure a better future for our environment and community.

Mitchell Ross

Mitchell Ross
CEO



Why MOS?

Australia's Largest First Nations Majority Owned Office Products Supplier with the Best range.



FIRST NATIONS OWNED

In 2012, Mitchell Ross, a proud Bidjigal man, founded Muru Group to make a lasting difference for First Nations peoples and became a catalyst for positive change and a pathway to a brighter future. In 2014, Muru Group partnered with COS® to form Muru Office Supplies a majority First Nations owned and operated workplace products supplier.

Muru, meaning 'Pathway,' has become one of Australia's largest First Nations majority-owned and operated workplace supplies companies, offering a wide range of products for every room in the office.

Over 80 percent of employees are of First Nations descent, empowering their collective mission through their unique perspectives and expertise. Certified by Supply Nation, Muru dedicates a percentage of profits to support First Nations communities in education, employment, health, and wellbeing.

EXPANSIVE PRODUCT RANGE

Muru Group, a strong advocate for First Nations businesses, launched a stationery product line in 2014 featuring unique designs by a First Nations artist. This initiative not only contributes to the development of sustainable First Nations communities but also promotes cultural representation in the workplace.

The Muru range now includes 60 items, with over 4 million products sold from office supplies, copy paper, kitchen and bathroom products. Popular items are the Muru Notebooks and Muru 100% Recycled Paper, showcasing their appeal and commitment to sustainability. By incorporating First Nations aesthetics, Muru promotes cultural understanding, diversity, and sustainable development in First Nations communities.

COMMUNITY MINDED

Each purchase from Muru, supports First Nations communities with over \$820k contributed since 2014. A key Muru initiative is an early childhood education program in North Queensland that provides free access to structured play for over 30 First Nations children, aiding their transition into public school.

Muru also supports IndigiGrow, a social enterprise creating sustainable opportunities for First Nations peoples through the cultivation, production, and sale of native plants. Youth are given horticultural trade skills and employment opportunities while learning about the cultural significance of native plants and bush foods.

A new initiative supported by Muru is Women's Business Second Chance Hub in WA supporting First Nations women who have experienced disadvantage or adversity to overcome barriers and achieve success in starting or growing their own businesses.





LOCAL WAREHOUSE & DELIVERY

Muru is powered by COS®, who have invested heavily in creating a nation-wide presence, with an extensive network of sales offices, warehouses and distribution centres across Australia. Each branch is tailored to local requirements and delivers a local service experience.

Our warehouses are quality assured, state-of-the-art facilities with advanced technology to ensure industry leading order accuracy. We maintain all our logistical services in-house with the flexibility to provide a range of additional services.



COMPLETE ORDERING SOLUTION

We thrive on creating innovative solutions for the workplace of the future. Our online ordering system, MOSnet, has been designed with our customers in mind and with intuitive time saving features.

Fast Ordering

- Create unlimited favourites lists
- Build an order over time
- Your login will retrieve all your personal preferences
- Easy repeat ordering
- Online returns
- Set and forget your regular orders using Scheduled Orders

Advanced Searching

- Narrow your search by brand or eco-conscious
- Easy to use toner & ink finder
- Speak to a MOSnet specialist on Live Chat
- Real-time local warehouse stock availability
- Compare feature
- Prediction searching
- Barcode scanning

Increased Control

- Password and security access
- Easy order tracking with order delivery updates
- Savings alternatives offered for better value
- Apply your procurement business rules including authorisation process
- Instant itemised monthly and year-to-date expenditure reporting
- Nominate a delivery date that suits you

Specialist Range

Explore our specialist range, designed to showcase the best we offer in each category, with a focus on boosting your team's health, productivity, and safety.



KITCHEN & HYGIENE

A clean and hygienic workplace is essential for staff wellbeing, reducing the spread of illness, and enhancing productivity. Beyond safety and health, a well-stocked kitchen is the key to keeping your team hydrated and nourished throughout the day. Discover our range designed to support wellness and efficiency, ensuring your team's health, happiness, and safety.

- Beverages & Snacks
- Kitchen Appliances
- Hygiene Essentials
- Cleaning Liquids & Chemicals



FIRST NATIONS

Our First Nations product range is carefully curated from businesses that are owned and operated by First Nations peoples. At MOS, we are committed to supporting suppliers who not only create meaningful impact within their communities by offering ethically produced products to Australian workplaces, but also foster community growth and sustainability. A portion of our profits is dedicated to enhancing education, employment, and health initiatives that benefit First Nations communities.

Our diverse range of First Nations products includes:

- Office & Education Products
- Kitchen & Catering
- Cleaning & Hygiene



MAILROOM & PACKAGING

Whether you're managing a bustling office or a busy warehouse, our comprehensive product range is designed to meet your specific needs and exceed your expectations. Discover a world of efficient and innovative solutions designed to streamline your operations. From high-quality mailing supplies to durable & sustainable packaging options, we've got everything you need to ensure your items are packed securely and delivered on time.

- Sustainable Packaging Solutions
- String, Lashing & Printed Packaging Tape
- Mailers, Tubes, & Mailroom Accessories
- Labelling Machines & Rolls



EXCLUSIVE RANGE

Explore MOS Exclusive Brands for premium products that offer great value without sacrificing quality. Our carefully selected range provides smart, cost-effective choices across various categories, designed to meet and exceed your needs. With decades of expertise, we deliver specialised solutions that enhance the productivity, health, and safety of your team.

- Office Furniture & Technology Accessories
- Bathroom & Cleaning Supplies
- Binding, Mailroom, & Packaging
- Education, Writing & Paper



WORKPLACE SAFETY & FIRST AID

From everyday essentials PPE to specialised safety solutions, our product range is tailored to meet the diverse needs of various industries, helping businesses safeguard their employees and minimise workplace risks. Whether you're refreshing first aid supplies or enhancing safety protocols, MOS offers the right products to ensure your workplace remains safe, compliant, and prepared for any emergency situation.

- Clothing & Footwear
- Safety Cap & Hat Accessories
- Eye, Ear, Respiratory & Hand Protection
- First Aid Kits, Fire Extinguishers, Safety Signs & PPE



TECHNOLOGY & FURNITURE

Elevate your office environment with our state-of-the-art technology, modern furniture, and ergonomic solutions designed to maximise productivity and enhance comfort. Whether you're upgrading your technology, revamping your office furniture, or improving workplace ergonomics, our specialist solutions help you create a dynamic, efficient, and inviting workspace.

- Ergonomic Accessories
- Furniture & Storage
- Collaborative Education Furniture
- Technology Essentials

Snapshot of Australia's Waste Generation

In Australia, the waste generation **grew by 20%** in the past 15 years.



Australia generates around

\$75.6 million tonnes (Mt)

of waste per year, equivalent to about 2.88 tonnes per person



Australia exports around **4.4 million tonnes** of waste a year

Australia produces **2.5 million tonnes** of plastic waste each year



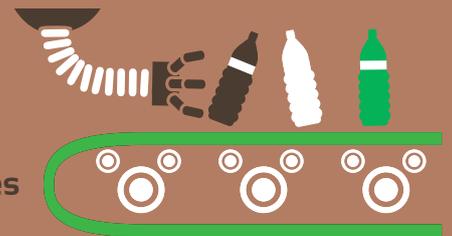
84% plastic waste goes to landfill

Australia's recycling rate currently sits at **66%**

Over **373 million** plastic bottles are discarded in Australia annually



Only around **36%** of plastic bottles get recycled



Australia creates more than **7.6 million tonnes** of food waste each year



On average, each Australian generates **20kgs of e-waste** every year



Recycling rates for plastics are the lowest at just **18%**

Sources:

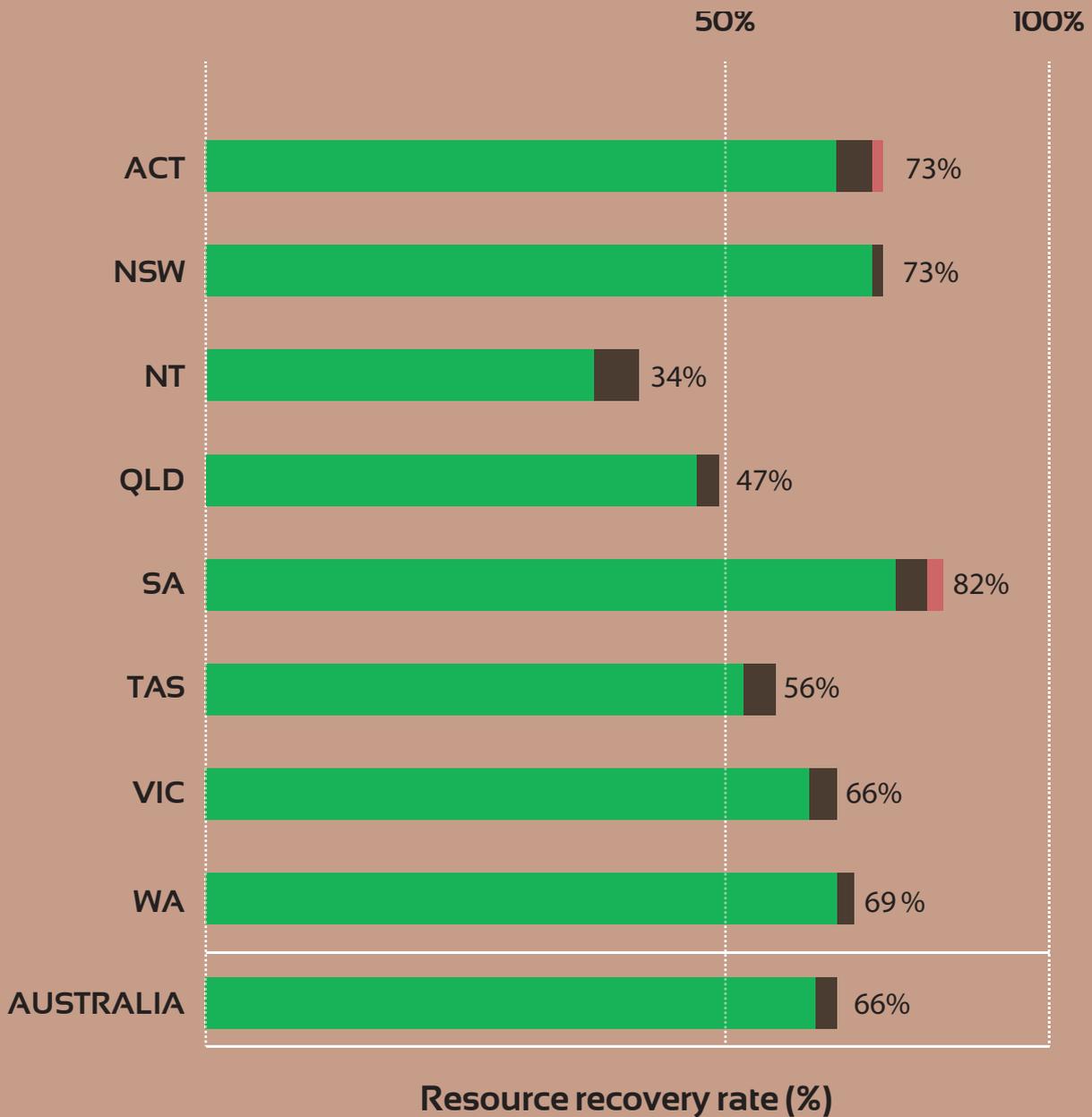
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Australian Circular Economy Hub. How Much Waste Does Australia Generate and Where Does It Go? Retrieved from <https://acehub.org.au/news/how-much-waste-does-australia-generate-and-where-does-it-go>

Waste Clear. Landfill Statistics & Facts in Australia. Retrieved from <https://wasteclear.com.au/landfill-statistics-facts-australia/>

Recycling and Resource Recovery rates by State

In 2022-23, Australia's resource recovery rate (including waste reuse, recycling and energy recovery) was 66% and the recycling rate was 63%.



The above figure demonstrates the estimated resource recovery and recycling rates for each state and territory.

Sources: Department of Climate Change, Energy, the Environment and Water (DCCEEW). Resource Recovery and Waste Material Analysis. Retrieved from <https://www.dcceew.gov.au/environment/protection/waste/publications/national-waste-resource-recovery-reporting/resource-recovery-waste-material-analysis-2024>
Department of Climate Change, Energy, the Environment and Water. (2024). National Waste and Resource Recovery Report 2024. Australian Government.

Waste Diversion & Sustainability



Waste management has become an urgent global concern as the amount of municipal solid waste continues to rise. According to the United Nations Environment Program (UNEP), global waste generation is projected to increase from 2.3 billion tonnes in 2023 to 3.8 billion tonnes by 2050. This increase in waste production highlights the importance of adopting sustainable waste management strategies, including waste diversion and recycling, to mitigate environmental impact and rising costs.

Waste Management Costs and Trends

The direct cost of waste management worldwide was estimated at \$385 billion AUD in 2020, with potential increases due to pollution, health effects, and climate change. Without effective intervention, the global cost of waste management could nearly double by 2050, reaching an alarming \$978 billion AUD.

The National Waste Report, published every two years, offers valuable insights into Australia's waste production and handling practices. The latest report from late 2022 reviews data from the fiscal year 2020-21, showing that while annual waste generation has increased due to population, per capita waste has decreased.



The Importance of Waste Diversion

Waste diversion is crucial for mitigating climate change and achieving sustainability goals. By redirecting waste away from landfills through recycling, composting, and waste-to-energy initiatives, significant reductions in greenhouse gas emissions can be achieved. Decomposing organic waste in landfills emits methane, a potent greenhouse gas with a higher heat-trapping potential than carbon dioxide. Composting organic materials can curb methane emissions and contribute to climate change mitigation.



Promoting waste diversion and proper waste management practices is essential for combating climate change and achieving sustainability goals. By recycling, composting, and reusing materials, organisations can reduce their environmental impact, create economic opportunities, and contribute to a more sustainable future.

Recycling Programs:

- Collect, sort, and process materials like paper, plastics, glass, and metals for reuse.
- Reduces waste sent to landfills, conserves resources, and lowers energy consumption.

Composting:

- Convert organic waste like food scraps and yard trimmings into nutrient-rich compost for gardening and agriculture.
- Curbs methane emissions from decomposing waste.

Donation Programs:

- Encourage reuse of items and materials through donation initiatives.
- Supports community organisations and extends the life cycle of products.

Waste-to-Energy:

- Convert waste into energy through processes like incineration or gasification.
- Provides an alternative to traditional fossil fuel sources.

Waste Sorting and Standardisation

Effective waste diversion begins with proper waste sorting.

In Australia, standardised bin colours simplify waste sorting:

- **Yellow:** Co-mingled recyclable materials such as paper, cardboard, glass, and plastics.
- **Red:** General household waste sent to landfill.
- **Green:** Organic waste for composting, including food scraps and yard waste.
- **Blue:** Paper and cardboard recycling.

Benefits of Waste Diversion

Waste diversion offers many advantages beyond environmental sustainability:

- **Energy Efficiency:** Recycling and reusing materials saves energy compared to producing new items from raw resources.
- **Job Creation:** The recycling and waste management industries provide employment opportunities.
- **Cost Reduction:** Waste diversion can lower disposal costs for organisations and municipalities.
- **Environmental Protection:** Diverting waste helps preserve land for other purposes and lowers greenhouse gas emissions.

Forms of Waste Diversion

1. **Recyclables:** Materials eligible for collection and processing into new products.
2. **Compostables:** Biodegradable materials suitable for composting, such as food scraps, coffee grounds, and compostable packaging.
3. **Reusables:** Items capable of repeated use, either in their original state or after refurbishment.



Greenwashing

How to Spot Fake Eco-Friendly Claims



As the impacts of climate change become more pressing, consumers are placing greater importance on environmental responsibility and businesses are taking notice. In an effort to align with these values, many businesses are now promoting themselves as “green” or “sustainable.” Not all eco-friendly claims are created equal. While some businesses are genuinely committed to reducing their environmental impact, others exaggerate or fabricate their green credentials to appeal to conscious consumers.

For businesses trying to do the right thing this can make ethical choices more difficult. So how can you spot greenwashing and make truly sustainable decisions?

Buzzword Breakdown: What Green Labels Really Mean

Words like “biodegradable,” “compostable,” and “carbon neutral” sound great, but they’re often misunderstood or misused.

Biodegradable



The product will eventually break down into natural elements, but how long it takes and under what conditions matters. A product that biodegrades in 100 years isn’t exactly eco-friendly.

Carbon Neutral



A carbon neutral product or service balances out the carbon emissions it creates, usually through carbon offsetting. While helpful, offsets should complement, not replace, real emissions reductions.

Compostable



Compostable items break down into nutrient-rich soil, but only under specific conditions, often in industrial composting facilities. Look for certifications to back this claim.

Tip



If a product carries one of these labels, check for independent certification or specific explanations of what the claim means.

Spotting Greenwashing Tactics

Companies sometimes use vague language or misleading visuals to make their products seem more eco-conscious than they are. Here are common greenwashing tactics to look out for:

Vague Claims: Terms like “eco-friendly” or “natural” without specifics or certifications are a red flag.

Irrelevant Claims: Promoting that a product is free of a substance it never contained to begin with.

Deceptive Imagery: Green packaging, leaves, or earth imagery can give a false impression of sustainability.

Hidden Trade-Offs: A product made from recycled materials may still be packaged in plastic, reducing its overall eco-friendly impact.

Trustworthy Eco-Certifications

Thankfully, there are independent certifications that help cut through the noise. These include:



FSC® (Forest Stewardship Council):

Ensures paper and wood products come from responsibly managed forests.



Green Star: Used by the Green Building Council of Australia to rate the environmental performance of buildings and products.



GECA (Good Environmental

Choice Australia): Australia's only independent, not-for-profit ecolabel, covering everything from office supplies to cleaning products.



Australian Carbon Trust

Certification: Recognises organisations and products that measure, reduce, and offset their carbon emissions.



ISO 14001: An international standard for environmental management systems, showing a business is actively managing its environmental impact.

When sourcing supplies, ask your supplier for these certifications, or look for them on product listings.

Meeting Certification Standards in Your Business

If your organisation is seeking to meet certifications like ISO 14001, Green Star, or the Australian Carbon Trust, consider the following steps:

1. Audit your current suppliers and products:

Are they certified? Are the claims verifiable?

2. Choose reputable suppliers: Work with companies like MOS that offer transparency and proven sustainability credentials.

3. Train your team: Ensure your procurement and facilities teams understand how to evaluate green claims and choose certified alternatives.

4. Track your environmental impact: Use reporting tools and supplier documentation to measure and report on your improvements.

By learning how to spot misleading claims, understanding certifications, and sourcing from trusted suppliers, your business can cut through the clutter and take real action towards a greener future.

New Australian Waste Legislation

To confront and mitigate the effects of climate change, every state and territory in Australia is enacting new plans and legislation targeting waste reduction, recycling and other sustainability practices.



ACT

In 2023 the ACT government launched the Circular Economy Strategy and Action Plan to build a circular economy in Canberra. The Regulatory Impact Statement (RIS) for the plan found significant benefits for the environment, emissions reduction, waste management industry, and food rescue organisations, as the regulations extend the lifespan of the ACT's landfill.

Key Proposals:

- Regulations to promote environmental sustainability and emissions reduction.
- Regulations to aid the industry by extending landfill lifespan.
- Propose food waste reduction plans/regulations for food businesses and introduce new processing requirements to separate and recycle food waste.

NSW

The New South Wales Government introduced the Environment Protection Legislation Amendment (Stronger Regulation and Penalties) Bill 2024 to enhance environmental protections and strengthen the state's natural resource and public health safeguards.

The Bill overhauls environment protection laws and aims to expand the Environmental Protection Authority's (EPA) capabilities for investigation and enforcement while imposing stronger penalties for environmental offenses.

Key Points:

- The Bill substantially increases maximum penalties for environmental offences, particularly those involving asbestos.
- Introduces powers for the EPA to recall products potentially contaminated with harmful substances.
- Establishes a process to warn the public about poor environmental performers and substandard practices.
- The EPA gains stronger investigation powers, including the ability to issue preliminary investigation notices.
- The Land and Environment Court can ban serial and serious offenders from obtaining environmental protection licenses.
- Ensures proper waste assessment, classification, and disposal.
- New penalties and offenses target small-scale illegal dumping, with higher penalties for sensitive land areas.

NT

As of 2019 Darwin city banned the use of single use plastics at all events on council land. The NT Government has announced their intent to ban many single use plastics across the territory by 2025.

Banned Single Use Plastics:

- Disposable cups (coffee and lids)
- Cutlery
- Disposable crockery
- Takeaway containers
- Straws
- Balloons



QLD

The Waste Reduction and Recycling and Other Legislation Amendment Act 2023 (WRROLA Act) came into effect on 2 June 2023 and supports Queensland's commitment to reduce waste going to landfill while boosting the recycling and resource recovery industry.

- Introduces the circular economy concept to promote waste avoidance and minimise waste impact on the environment and human health.
- Prohibits the outdoor release of lighter-than-air balloons starting 1 September 2023, excluding hot air and research balloons.
- Sets an end date of 1 January 2026 for the exemption of single-use plastics integrated into products, expanding the existing ban.
- Grants the chief executive power to request landfill operators show cause for not suspending or amending resource recovery areas.
- Changes the review period for the state's waste management strategy and waste reduction plans from three to five years.



SA

South Australia's Waste Strategy 2020-2025 sets ambitious targets in alignment with its vision to achieve Zero Landfill Waste by 2030.

Key objectives include:

- A targeted 5% reduction in per capita waste generation by 2025 compared to the baseline of 2020.

Targets In Metropolitan Areas:

- A 75% diversion rate for municipal solid waste.
- A 90% diversion rate for commercial and industrial waste.
- A 95% diversion rate for construction and demolition waste.

Targets in Non-Metropolitan Areas:

- Regional Waste Management Plans have been established for all South Australian regional local government areas and/or regional city clusters.



TAS

The Tasmanian government has introduced a Landfill Levy that follows a staggered increase over four years, beginning at \$20 per tonne and rising to approximately \$60 in two-year intervals.

The levy rate is expressed in Government Fee Units, started at 12 Fee Units from July 2022, 24 Fee Units from July 2024 to June 2026, and 36 Fee Units from July 2026. The fee unit value for 2023-24 is \$1.78.



VIC

Victoria is currently four years into its 10-year plan of Building a Circular Economy. The Circular Economy (Waste Reduction and Recycling) Act 2021 forms the legislative backbone of the plan and allows for the following:

- Regulation of the waste and recycling sector to enhance recycling practices.
- Mandating the implementation of a four-stream waste and recycling system for Victorian households by 2027, including separate glass service, and by 2030, incorporating food organics and garden organics.
- Anticipating mandatory waste material sorting by businesses in the future.
- Granting powers for data collection and reporting.
- Establishes a comprehensive, consistent, and enforceable framework for supervising and promoting the provision of waste, recycling, and resource recovery services throughout Victoria.



WA

To support Western Australia's Waste Avoidance and Resource Recovery Strategy 2030, a statewide industry ban on e-waste disposal to landfill will be implemented in 2024.

This aims to increase the recovery of valuable materials from electrical items and protect the environment from hazardous e-waste and battery-related fires.

How to Conduct a Green Audit

Conducting a green audit involves systematically assessing its environmental performance, identifying areas for improvement, and creating a plan for sustainable practices.

To start reducing waste in your workplace, first assess your current waste levels. Conducting a bin audit will help you identify avoidable, replaceable, and recyclable waste, laying the groundwork for future improvements.

1 What you will need

- ☑ Rubber gloves
- ☑ Newspaper or a tarp or drop-cloth
- ☑ Record sheet
- ☑ Scales
- ☑ The day's rubbish
- ☑ A suitable place to sort rubbish



2 Getting Organised

- ☑ Gather a team of likeminded and willing colleagues together to conduct the bin audit.
- ☑ Another option is to invite all staff to conduct their own bin audit. You can also implement a points system in waste management gamification to incentivise sustainable behaviours among employees.
- ☑ Choose a location with enough space and ventilation to lay out your rubbish for the audit.
- ☑ Pick a day, preferably at the end of the workday, to ensure there's sufficient rubbish in bins for a thorough assessment of current waste levels.



3 On the day

- ☑ Gather your bins, either in your one designated spot or at individual work stations.
- ☑ Lay down some newspaper, a tarp, or drop cloth
- ☑ Spread your rubbish out so you can get a good look at everything.
- ☑ Separate out your plastics by type; bottles, containers, cling wrap, single-use like plastic cutlery, straws, plastic bags, and food containers.
- ☑ Weigh or count the number of pieces in each group.
- ☑ Record weight or count on your worksheet.



4 What's next?

- ☑ Now that you've audited the bins you have some valuable information about the daily waste stream in your workplace. Take note of the quick and immediate changes that you can make, it's these things that can make a big impact.
- ☑ Take note of all the items in the plastics category, and make a note of how many of each type were found.
- ☑ How much of this came from home, from work, how much is single-use, etc?
- ☑ Establish a centralised bin system that is consistent across areas where waste is generated, such as near kitchens, office printers, or restrooms to make recycling an unconscious habit and boost recycling rates.
- ☑ Update your bin signage and labelling to ensure that it is clear, easy to read, and consistent across your facility.
- ☑ Focus on what you can change right now. It might be to start bringing packed lunches from home instead of buying take aways in single-use containers. Or taking a reusable coffee cup to the café instead of throwing away the disposables. Whatever it is, just know that even though it may feel small, it's making a big difference to the planet.
- ☑ Set SMART (Specific, Measurable, Attainable, Relevant, Time-based) goals to reduce each item found in your bin audit. Set a regular appointment with yourself and the team to reflect back on these goals, and conduct follow-up bin audits every 6-12 months to see how far you've come.



How to Conduct a Green Audit - Worksheet



Green Audit Record Sheet – Workplace

You may not be aware of exactly what items in your office are single-use. Conduct a green audit and find out!

Auditing your rubbish helps you to identify the single-use items you use each day, like food packaging, cutlery and straws. Becoming more aware of your daily waste generation can make you more mindful about replacing what you can with sustainable alternatives, and disposing of the rest thoughtfully.

- Be sure to wear gloves, and consider using a pair of tongs
- For safety, be on the lookout for hazardous items like broken glass

What are you auditing? (eg. Workstation bins, kitchen rubbish, etc)

Waste Categories	Location	Number of Items	Weight of Waste (Optional)	How Much Does This = Per Week/ Month/Year?	Canteen Tally/Weight Ordered Per Month/Term	Canteen Tally/Weight Ordered Per Year
PLASTICS						
Bottles						
Containers						
Cutlery						
Cling film						
Food wrappers						
Other plastic						
Total plastics						
OTHER WASTES						
Organic waste						
Paper/ Cardboard						
Metal/ Cans						
TOTAL						

The Hidden Costs of Office Waste



When most businesses think about office waste, they picture overflowing bins filled with used paper, empty packaging, and discarded coffee cups. Unfortunately, the true cost of office waste goes far beyond what ends up in the rubbish. Hidden financial, operational, and environmental impacts can quietly eat into a company's bottom line - often without anyone realising.

From excessive paper use to inefficient packaging and outdated cleaning routines, Australian businesses are losing more than just physical resources. Eco-conscious choices in supplies, packaging, and cleaning products can help reduce waste and save money.

What It's Really Costing You

Office waste isn't just about what gets thrown away. It's also about over-purchasing, poor storage, clutter, and inefficient workflows. All of these issues lead to wasted time, space, and resources.

According to the Australian Bureau of Statistics, Australian businesses generated over 3.3 million tonnes of waste in the commercial and industrial sector in 2020–21. While much of this waste is physical, the associated costs are often less visible:

- **Time spent searching for supplies** due to disorganised storage.
- **Loss of productivity** in cluttered workspaces.
- **Money spent on duplicate or unused products** that expire or become obsolete.
- **Increased disposal costs** due to non-recyclable or over-packaged goods.



By implementing more sustainable and efficient supply practices, businesses can not only reduce their environmental footprint but also run smoother and leaner operations.

The True Cost of Paper Waste

Despite the push toward digital transformation, paper waste remains a major issue in Australian offices. According to the ACT Government's No Waste Paper and Cardboard Factsheet 2022, the average office worker uses around 50 kg or 10,000 sheets of paper annually. For a 20-person office, that adds up to a tonne of paper each year.

The costs of paper waste go far beyond the purchase price of the ream. Producing a tonne of virgin paper uses about 20 trees, 90,000 litres of water, and generates roughly 8 tonnes of CO₂.

Simple changes like switching to digital workflows, using recycled or FSC-certified paper, and defaulting to double-sided printing can significantly cut waste without affecting productivity half with zero impact on productivity.



Office Energy Costs and Waste

Waste doesn't just come in the form of products - it also applies to how energy is consumed in the office. Leaving devices running overnight, inefficient lighting, and poorly insulated office spaces all contribute to wasted energy.

Energy.gov.au notes that energy can account for up to 19% of a small business's total expenditure. Making energy-smart decisions reduces environmental impact while delivering long-term cost savings.

Some practical ways to reduce energy-related waste include:

-  Switching to LED lighting.
-  Upgrading to energy-efficient appliances.
-  Installing motion sensors in meeting rooms or bathrooms.
-  Encouraging "switch off" policies for computers and monitors.

Cleaning Products That Cut Waste



Cleaning is essential to maintaining a healthy and professional work environment, but traditional products can create significant waste - from single-use plastic bottles to harsh chemicals.

Fortunately, sustainable alternatives are readily available and just as effective. Consider:

- **Refillable cleaning solutions:** Use concentrated formulas that can be mixed on-site in reusable bottles, reducing plastic waste and shipping emissions.
- **Eco-friendly detergents:** Look for GECA-certified products that are biodegradable and made from renewable sources.
- **Recyclable or compostable wipes:** Many wipes now come in fully recyclable packaging and are made from plant-based materials.

These solutions not only reduce waste but often last longer, take up less storage space, and offer safer options for staff and the environment.



Innovating Waste Solutions for the Circular Economy

We believe in turning trash into treasure. Through our partnership with TerraCycle®, we're making it easier than ever for our customers to recycle the "unrecyclable" and be part of the growing circular economy movement. With TerraCycle's Zero Waste Boxes, we're giving waste a second chance at life—helping businesses, schools, and homes reduce their environmental footprint in fun, innovative ways.

Imagine being able to recycle items like snack wrappers, coffee capsules, or even used pens without the guesswork. TerraCycle's Zero Waste Boxes make it easy to collect and recycle waste that can't go in to regular kerbside bins.

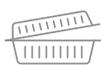
From personal protective equipment (PPE) like masks and gloves to office staples like ink cartridges, just fill the box, seal it, and return it with the pre-paid shipping label. Easy, right?

Some of our most popular boxes include:



Coffee Capsules

Because your caffeine habit shouldn't cost the planet.



Soft Plastics

Give that crinkly packaging a new lease on life.



Ink & Toner Cartridges

Powering up the circular economy, one print at a time.



Snack Wrappers

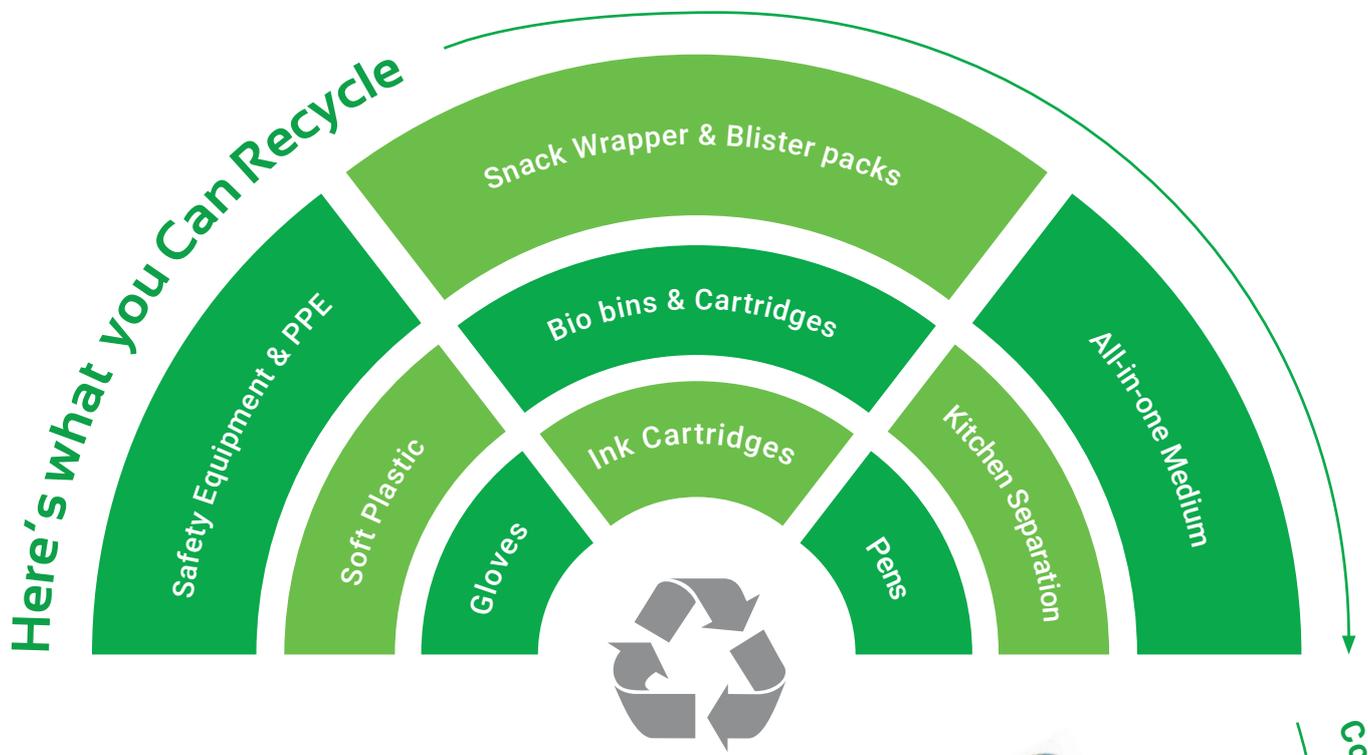
Even those cheeky treats deserve a second chance!

Here's where the magic happens: once the boxes are sent back, TerraCycle's recycling wizards get to work. The collected materials are cleaned, processed, and transformed into raw materials that can be used to make new products. Think park benches made from masks or outdoor furniture crafted from coffee capsules.

By closing the loop, we're proving that waste doesn't have to be the end of the line—it can be the start of something amazing.

We know that our customers care about sustainability, and we're here to make it easy, impactful, and maybe even a little fun.

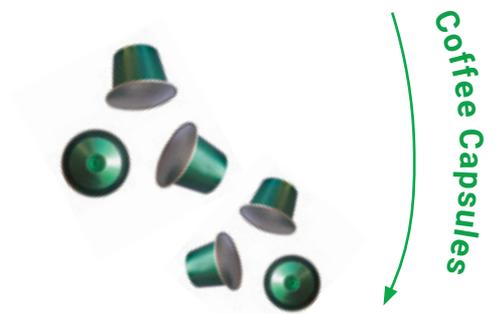
Every box counts. Each snack wrapper, ink cartridge, or coffee capsule you recycle helps reduce landfill waste and conserves resources. It's a small step with a big payoff—for the planet and for future generations. And with TerraCycle's user-friendly process, making an impact has never been easier.



How to Get Started

Getting started with TerraCycle Zero Waste Boxes is simple. Customers can select the box that best fits their needs from our range, which includes options for everything from ink cartridges to soft plastics. Once filled, the box can be shipped back to TerraCycle for processing using the pre-paid shipping label provided.

Each box represents an opportunity to reduce waste, promote sustainability, and participate in the circular economy. With every item diverted from landfill, our customers are helping to build a cleaner, greener future.



- All-in-one Medium**
- Bio bins & Cartridges**
- Coffee Capsules**
- Gloves**
- Ink Cartridges**
- Kitchen Separation**
- Pens**
- Safety Equipment & PPE**
- Snack Wrapper & Blister packs**
- Soft Plastic**





Bulk Buying: Big Impact, Less Waste

Australian organisations are under increasing pressure to reduce their environmental impact, and one surprisingly effective strategy is also one of the simplest: buying in bulk. While bulk buying has long been associated with cost savings, the environmental benefits are equally compelling. By cutting down on packaging waste, minimising transport emissions, and streamlining inventory management, bulk purchasing can significantly reduce your office's carbon footprint and overall waste.

Reducing Packaging Waste

Let's start with the most visible impact - packaging. Every time your office places a small order, it likely arrives in its own box, padded with protective material and sealed with tape. Multiply that by hundreds or thousands of orders a year, and the waste adds up fast.

According to the Australian Packaging Covenant Organisation (APCO), packaging waste accounts for nearly one-third of landfill waste in Australia. That's a lot of cardboard and plastic that could be avoided.

When you buy in bulk, you automatically reduce the amount of packaging per unit. Fewer deliveries mean fewer boxes, fewer layers of protective wrap, and less tape and filler material. It's a tangible way to cut down on your business's contribution to landfill waste while easing pressure on recycling systems that are already under strain.

Not only does this lower your waste output, but it also means fewer trips to the recycling bin (or worse, the landfill) and a simpler waste management routine in your workplace.



Lowering Carbon Footprint with Bulk Shipping

Every delivery comes with a carbon cost. Vehicles burn fuel, create emissions, and contribute to traffic congestion. By consolidating purchases into fewer, larger shipments, companies can significantly reduce the number of delivery trips and, with that, their carbon footprint.

Research by the Department of Climate Change, Energy, the Environment and Water (DCCEEW) indicates that transport emissions accounted for nearly 19% of Australia's total greenhouse gas emissions in 2023. Reducing delivery frequency is a simple yet effective way to cut down your company's contribution.



Cost Savings and Waste Reduction



Buying in bulk doesn't just help the planet, it also helps your bottom line. Larger orders often come with better unit pricing, and by reducing packaging, businesses can also save on waste disposal, recycling fees, and labour time spent unpacking multiple small shipments.

Frequent small orders lead to inefficiencies, from increased admin time to higher courier charges. By streamlining your purchasing into fewer transactions, you not only save money but also reduce waste associated with rushed or repeated orders, such as duplicate packaging or short-lived products.

Smart Inventory Management

Bulk buying encourages businesses to plan ahead, which leads to smarter inventory practices. When you're purchasing larger quantities, you're more likely to assess what's genuinely needed, reducing the risk of over-ordering and product waste.

Taking a strategic approach to inventory means your business can keep essentials in stock while avoiding unnecessary surplus. It reduces the risk of supplies expiring, going unused, or taking up valuable storage space.

Good inventory management doesn't just reduce physical waste, it also improves workplace efficiency, minimises stockouts, and helps ensure that your office runs smoothly and sustainably.

If you're looking to cut waste, reduce emissions, and save money, buying in bulk could be your smartest next step. With thoughtful planning, it's a sustainable practice that benefits your business, the environment, and your employees. Small changes in procurement habits can have a big impact, and bulk buying is a great place to start.





Eco - Conscious Product Range

Choosing smarter, more sustainable solutions for the workplace can significantly reduce the carbon footprint and other environmental impacts of your business. Within these pages you'll find an expansive range of eco-conscious products designed to make it easier for you to make sustainable choices. Switching everyday items to a more environmentally friendly option is a step towards making a positive difference to the environment, and the people who live in it.



A



B



C



GRINDERS® COFFEE BEANS

Grinders® Crema coffee beans deliver a smooth and creamy taste, expertly crafted from 100% Arabica beans and sourced from certified plantations free from chemical additives. For a bolder brew, the Grinders® Espresso blend combines Arabica and Robusta beans, offering a distinctive woody and pine aroma with deep nutty, earthy flavours. The Organic blend features a fragrant mix of sweet fruit, nutty undertones, and rich chocolate notes, balanced with light to medium acidity and a smooth medium body, perfect for both espresso and filter brewing. Rainforest Alliance certified.

A	COFF1090	Crema	1kg	Ea
B	COFF1093	Espresso	1kg	Ea
C	COFF1096	Organic	1kg	Ea



A



A



B



C



SPROUT® FAIRTRADE

Sprout® Fairtrade Freeze Dried Coffee offers a premium, ethically sourced blend crafted for a rich, full-bodied flavour in every cup. The Instant Dried Coffee delivers a smooth, aromatic espresso-style experience that satisfies your coffee cravings with ease. For those who prefer caffeine-free options, Instant Decaffeinated Coffee Sticks provide the same great taste in convenient, pre-measured portions, perfect for a consistently delicious cup anytime, anywhere. Fairtrade and B Corp certified.

REGULAR				
	COFF2072	Tin	500g	Ea
A	COFF2086	Tin	1kg	Ea
	COFF2073	Packet	500g	Ea
	COFF2074	Sticks	2g	Ctn120
	COFF2076	Sticks	2g	Ctn500
DECAFFEINATED				
	COFF2070	Sticks	2g	Ctn120

REPÚBLICA® ORGANIC COFFEE CAPSULES & BEANS

República® Organic Biodegradable Coffee Capsules are 100% Australian certified organic and Nespresso® machine compatible. With Paris Pods - Intensity 10, enjoy a perfectly balanced espresso with a delightful silky crema mix with sweet overtones of honey and caramel flavour. Or try Sydney Pods - Intensity 14, a strong double shot with hints of spices and chocolate. República® Fairtrade Signature Beans are certified for organic and biodynamic produce. Beans are carefully roasted to bring out the rich dark chocolate taste with subtle smooth caramel notes for a rich crema finish.

* Nespresso® is a trademark of Societe Des Produits Nestle SA. Neither that company nor its affiliates have manufactured or endorsed this product.

COFFEE CAPSULES				
A	COFF3584	Paris	Intensity 10	110g
B	COFF3582	Sydney	Intensity 14	110g
COFFEE BEANS				
C	COFF1060	Signature Espresso	1kg	Ea



A



B



C



L'OR ESPRESSO COFFEE CAPSULES

Create the perfect espresso or latte with L'OR Espresso Coffee Capsules, made from sustainably sourced beans and certified by the Rainforest Alliance. Each capsule delivers bold, full-bodied flavour, from classic Supremo and Colombian blends to the rich cocoa notes of Onyx and the spicy aroma with notes of toasted almond and liquorice of Lungo Profondo. Capsules are compatible with Nespresso® coffee machines. The aluminium coffee capsules are conditionally recyclable through the Terracycle program.

*Trademark of a third party not related to JACOBS DOUWE EGBERTS Australia Pty Ltd.

COFFEE CAPSULES					
A	COFF3420	Columbia	Intensity 8	52g	Box10
	COFF3414	Supremo	Intensity 10	52g	Box10
	COFF3422	Ristretto	Intensity 11	52g	Box10
	COFF3418	Onyx	Intensity 12	52g	Box10
	COFF3424	Ristretto Decaf	Intensity 9	52g	Box10
	COFF3430	Lungo Profondo	Intensity 8	52g	Box10
B	COFF3421	Onyx	Intensity 12	208g	Box40
	COFF3427	Intense Collection	Intensity 10-13	208g	Box40
C	COFF3429	Breakfast Collection		208g	Box40
	COFF3430	Lungo Profondo	Intensity 8	52g	Box10



ESPRESSOTARIA® COFFEE CAPSULES

Vittoria Organic Espressotaria Capsules are 100% organic and sourced from Rainforest Alliance Certified farms. Beans are carefully blended and roasted in Australia to deliver a well-balanced, flavoursome espresso with a sweet and nutty finish. Perfect addition to any breakroom or staffroom. The capsules are compatible with Vittoria Espressotaria coffee machines.

VITTORIA				
COFF2252	Organic	Medium-Dark	78g	Box12



SPROUT® FAIRTRADE DRINKING CHOCOLATE

Ideal for both hot and cold beverages, Sprout® Fairtrade Drinking Chocolate offers a smooth and rich tasting drinking experience. Comes in a convenient tin to store safely in the pantry or breakroom. Fairtrade certified, so you know you're directly supporting small plot growers, their families, and communities with every cup.

CHOC7000	Tin	1kg	Ea
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A



B



C



SPROUT® FAIRTRADE TEA

Delight your senses and revitalise your energy with our exquisite Sprout® Fairtrade range. Perfect addition for the pantry or breakroom. The range includes enveloped pyramid-shaped and unbleached single-steep bags, making them a sanitary option in shared spaces. Fairtrade and carbon neutral certified as an ethical, sustainable choice.

UNWRAPPED		
TEAS9110	Org. English Breakfast	Pkt300
A	TEAS9106	Org. Green
B	TEAS9102	Org. English Breakfast
ENVELOPED		
TEAS9101	Org. English Breakfast	Pkt500
TEAS9103	Org. Green	Pkt500
C	TEAS9105	Org. Peppermint



LIPTON® EXCLUSIVE SELECTION

Lipton® Exclusive Selection brings a premium European tea range to Australia, sourced from Rainforest Alliance certified farms that protect farmers, their land, and waterways. Each tea is served in high-quality pyramid teabags for maximum infusion and freshness, individually wrapped in plastic-free envelopes for a hygienic and sustainable solution.

A TEAS5701	Camomile	Pkt25
B TEAS5702	Delicate Miint	Pkt25
C TEAS5703	Earl Grey	Pkt25
D TEAS5704	English Breakfast	Pkt25
E TEAS5705	Green Sencha	Pkt25



LIPTON® TEA

Lipton® Tea Bags are 100% sustainably sourced from Rainforest Alliance certified farms. Enjoy a rich, steaming hot cup of tea packed with antioxidants with **Lipton® Yellow Label** and **Pure Green Tea Bags**. Packaged in 100% post-consumer recycled waste corrugated bags and stapleless paper, making them an environmentally friendly choice.

UNWRAPPED		
A TEAS5740	Quality Black	Pkt100
B TEAS5710	Yellow Label Quality Black	Ctn1000
C TEAS5760	Pure Green Tea	Ctn1000
ENVELOPED		
D TEAS5720	Yellow Label Gold	Ctn500
E TEAS5724	Yellow Label Quality Black	Ctn1200
TEAS5960	Green Tea	Ctn300



DILMAH BLACK & HERBAL TEA

These bulk pack **Dilmah Teas** are handpicked to create a delectable cup of tea and add variety to your afternoon tea breaks. Staff will enjoy the taste, aroma, and health benefits of different options including black, green, herbal, and flavoured teas. Carbon-neutral certified, environmentally friendly and ethical.

ENVELOPED		
A TEAS3031	English Breakfast	Ctn500
B TEAS3030	Earl Grey	Ctn500
C TEAS3033	Pure Green	Ctn500
D TEAS3036	Peppermint	Ctn500



DILMAH PREMIUM BLACK TEAS

Dilmah Black Teas offer a delicate and uniquely balanced combination of richness, flavour, and aroma for the perfect cup of tea. This 100% pure Ceylon tea is ethically sourced and produces a medium strong brew for a soothing tea session. Carbon Neutral certified.

UNWRAPPED		
A TEAS2015	Staple Free	Pkt200
B TEAS2000	Staple Free	Ctn1000
TEAS3000	Decaffeinated	Pkt50
ENVELOPED		
C TEAS3040		Ctn1000



ZOETIC ORGANIC & FAIRTRADE TEA

Zoetic Premium Teas offer a thoughtful blend of quality, sustainability, and ethical sourcing. Made from 100% organic ingredients, each tea bag is double-chambered for a richer infusion and completely free from synthetic chemicals and pesticides. Fairtrade certified Zoetic teas are ethically sourced to support farming communities and promote environmentally responsible practices. Ideal for workplaces and large facilities, Zoetic's Black Tea is available in convenient extra-large cartons, providing a sustainable and cost-effective option for high-demand environments.

ENVELOPED		
A	TEAS8900 English Breakfast	Pkt100
	TEAS8901 Earl Grey	Pkt100
B	TEAS8902 Green	Pkt100
	TEAS8905 Chamomile	Pkt100
C	TEAS8904 Peppermint	Pkt100
	TEAS8903 Chai	Pkt100
	TEAS8908 Lemongrass & Ginger	Pkt100

UNWRAPPED		
D	TEAS8907 Black	Ctn1000
	TEAS8910 English Breakfast	Ctn600
	TEAS8912 Green	Ctn600
E	TEAS8915 Chai	Ctn600
	TEAS8914 Peppermint	Ctn600



SANTA VITTORIA® MINERAL WATER

Bottled at the source in Northern Italy, Santa Vittoria® is one of the purest mineral waters available. As the choice of many award winning restaurants, Santa Vittoria® Mineral Water is the perfect accompaniment to any executive or client meeting. Delivering you a green bottle, Santa Vittoria® offsets the carbon emissions generated from the importation of their mineral water products from Italy.

STILL GLASS BOTTLES		
A	WATE2096	250mL Ctn24
SPARKLING GLASS BOTTLES		
B	WATE2094	250mL Ctn24

COS® DISPOSABLE ENVIRO PAPER CUPS

For a more environmentally friendly option, make the switch to COS® Enviro Paper Cups. FSC certified and made from 100% plant-based materials. These single wall and double wall cups with PLA lining are industrially compostable. Ideal for use in office kitchens and for catering events.

SINGLE WALL		
A	CUPS1505	280mL / 8oz Ctn1000
B	CUPS1516	473mL / 16oz Ctn1000
DOUBLE WALL		
C	CUPS1522	400mL / 12oz Ctn500



BIOCUP HOT BEVERAGE PAPER CUPS

BioPak offers a certified carbon-neutral range of cups and lids for sustainable procurement. Leak-proof **Sugarcane Lids** are compostable to Australian home (AS5810) and industrial (AS4736) standards. Choose single or double wall cups in brown unbleached board or with the iconic leaf logo. B Corp certified **Aqueous BioCups** feature a food-safe, odourless coating and are easily compostable.

SUGARCANE LIDS				
A CUPS2066	To suit 236mL / 8oz cups		White	Ctn1000
CUPS2067	To suit 354mL / 12oz 473mL/160oz cups		White	Ctn1000
PAPER CUPS				
CUPS1525	236mL / 8oz	Single Wall	White Leaf	Ctn1000
CUPS2080	354mL / 12oz	Single Wall	White Leaf	Ctn1000
CUPS2082	236mL / 8oz	Double Wall	Brown Kraft	Ctn1000
B CUPS2084	354mL / 12oz	Double Wall	Brown Kraft	Ctn1000
CUPS2095	354mL / 12oz	Single Wall	Art Series	Ctn1000
C CUPS2096	236mL / 8oz	Single Wall	Art Series	Ctn1000
AQUEOUS CUPS				
CUPS1503	280mL / 8oz	Single Wall	Black	Ctn1000
CUPS1504	390mL / 12oz	Single Wall	Black	Ctn1000



BIOCANE PLATES & BOWLS

Reducing your environmental impact starts with simple decisions like choosing more sustainable options for disposable tableware. Both sturdy and functional, **Biocane Plates & Bowls** are made from sugarcane pulp, a by-product of the sugar refining industry. Microwave and oven safe up to 220° celsius. The range is certified home compostable to Australian Standards AS5810.

BIOPLATES			
A PLAT1222	15.2cm	Round Plate	Ctn1000
B PLAT1225	17.78cm	Round Plate	Ctn1000
C PLAT1227	23cm	Round Plate	Ctn500
D PLAT1230	25.4cm	Round Plate	Ctn500
BIOBOWLS			
PLAT1220	354mL	Bowl	Ctn1000
E PLAT1221	800mL	Bowl	Ctn400



COS® WOODEN CUTLERY RANGE

These **COS® Wooden Cutlery** range is a great alternative to disposable plastic. Made from sustainably sourced FSC certified birchwood coated with bee wax. Packaged in an environmentally friendly Kraft paper bag that can be easily composted, making them ideal for eco-conscious users.

COS® CUTLERY			
A CUTL8500	16.5cm	Knife	Pkt100
B CUTL8501	16cm	Fork	Pkt100
C CUTL8502	16cm	Dessert Spoon	Pkt100
CUTL8503	16cm	Spork	Pkt100
CUTL8504	11cm	Teaspoon	Pkt100
D STIR8000	11.4cm	Stirrer	Pkt1000



BIOCANE CUTLERY RANGE

BioPak's Biocane Cutlery & BioStraws ranges are great alternatives to disposable plastic. Made from 80% sugarcane pulp and 20% wood pulp, **Biocane Cutlery** is home and industrial compostable certified. **BioStraws** made from FSC certified paper sourced from managed plantations. The straws are home compostable certified.

BIOCANE CUTLERY			
A CUTL9000	15.4cm	Knife	Ctn1000
B CUTL9001	15.4cm	Fork	Ctn1000
C CUTL9002	15.4cm	Spoon	Ctn1000
D CUTL9003	11cm	Teaspoon	Ctn3000
BIOSTRAW			
E STRW0855	6Wmm x 197Hmm	Unwrapped Straw	Ctn1000
F STRW0856	6Wmm x 197Hmm	Individually Wrapped Straw	Ctn1000



COS® RECYCLED RANGE

The **COS® Recycled Range** offers an economical, eco-friendly, and socially responsible solution for any workplace. Made from 100% recycled material and FSC certified, the **Non-Perforated Roll Towel** delivers sustainable performance. **Toilet Rolls** are ideal for high-traffic washrooms, while the soft, highly absorbent **Paper Hand Towels** and **Towel Rolls** help minimise waste and are perfect for everyday use.

HAND TOWEL				
A	TOWL4410	Slimline	1Ply	320 Sheets Ctn24
	TOWL4415	Ultraslim	1Ply	150 Sheets Ctn24
TOILET TISSUES				
B	TISS1849	Standard Toilet Roll	2Ply	700 Sheets Ctn48
	TISS1848	Standard Toilet Roll	2Ply	400 Sheets Ctn48
ROLL TOWEL				
C	TOWL4401	Non-Perforated Roll Towel	1Ply	120m Ctn12



WHO GIVES A CRAP PRODUCTS

WGAC Toilet Paper made from 100% forest-friendly bamboo material, offers superior softness, absorbency, and comfort for users. Rolls are individually and sustainably wrapped for hygiene. The soft and gentle **Facial Tissues** are handy on desks, in bathrooms, and communal staff areas. Highly absorbent **Towel Roll** is made using a blend of bamboo and sugarcane. 2-ply towel rolls can easily handle spills and messes from countertops to cubicles.

TOILET ROLL				
A	TISS1500	Premium	3Ply	370 Sheets Ctn48
	TISS1501	Recycled	3Ply	400 Sheets Ctn48
FACIAL TISSUE				
B	TISS1156	Facial Tissue	3Ply	65 Sheets Ctn12
KITCHEN TOWEL ROLL				
C	TOWL4446	Towel Roll	2Ply	120 Sheets Ctn6



SOAP2O FOAMING HAND SOAP

Soap2o offers an eco-friendly solution, helping you reduce your environmental impact with every use. Simply add one **Soap2o Foaming Hand Soap Hydropod** to 4 litres of water and shake in the Soap2o 4L Reusable Forever Bottle. The foam soap can be used in wall-mounted dispensers or pump bottles. This innovative system eliminates waste, reduces shipping emissions, and saves valuable storage space. The **Soap2o Manual Soap Dispenser** is designed for durability and ease of use, it perfectly complements Soap2o's concentrated formulations, reducing waste and minimising environmental impact.

FOAM SOAP HYDROPOD				
A	SOAP1220	Hydropods	Coconut & Acai	Ea
BOTTLE				
B	SOAP1221	4L Reusable Bottle	Black	Ea
DISPENSERS				
C	SOAP1222	Manual Dispenser	White	1.2L Ea
D	SOAP1223	Manual Dispenser	Black	1.2L Ea



WET WIPES

Saniflex Antibacterial Bamboo Wipes are an all-in-one, eco-friendly solution for sanitising and disinfecting hard surfaces, promoting excellent hygiene practices in the workplace. Conveniently packaged for easy portability, these wipes are designed to be both effective and gentle, perfect for use on surfaces and safe for skin. With a powerful antibacterial formula, they eliminate 99.9% of germs, ensuring a cleaner and safer environment.

WET WIPES				
A	WIPE6098	Bamboo Alcohol Free	1200 Wipes	Ctn4
B	WIPE7989	Antibacterial Hand & Surface Wipes	300 Wipes	Tub300



LITTLE LION PLASTIC FREE BABY WIPES

The Australian-made, plastic-free **Little Lion Baby Wipes** are ideal for the early learning industry and childcare, providing thicker, stronger wipes that are perfect for cleansing and moisturising a baby's delicate skin. These wipes protect against nappy rash, leading to happier parents and happier children.

WIPE1129	Plastic Free	200x180mm	Pkt120
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POWER FRESH DISINFECTANT WIPES

Power Fresh Plastic Free Disinfectant Wipes offer a powerful, eco-conscious way to keep your workplace clean and hygienic. Made in Australia, these hospital-grade, TGA-certified wipes are plastic-free and plant-based, making them a biodegradable choice for sustainable cleaning.

WIPE2081	Plastic Free Disinfectant Wipes	120 Wipes	Pkt120
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POWER FRESH CLEANING CHEMICALS

The **Power Fresh** range of cleaning chemicals is Australian made, making it great value for money. The majority of our cleaning products are environmentally friendly and made with plant-based surfactants. Our products are powerful and effective to keep your workspace free from dust, grime, and germs while leaving a long-lasting fresh fragrance. We have a dedicated range suitable for any occasion, available in a variety of sizes from spray and squeeze bottles to 5-litre bottles that can easily be decanted into our branded refill bottles.

MULTI PURPOSE CLEANER - HOSPITAL GRADE			
A	CLEA1204	Spray Bottle	750ml Ea
	CLEA0071	Empty Decant Bottle	750ml Ea
B	CLEA1206		5L Ea
DISINFECTANT - HOSPITAL GRADE			
C	CLEA1210	TGA Approved Spray	750ml Ea
D	CLEA1209	Squeeze Bottle	1L Ea
	CLEA0074	Empty Decant Bottle	1L Ea
	CLEA1200		5L Ea
BLEACH - HOSPITAL GRADE			
E	CLEA1208	Squeeze Bottle	1L Ea
	CLEA0072	Empty Decant Bottle	1L Ea
F	CLEA1201		5L Ea
	CLEA1202		15L Ea

FLOOR CLEANER			
G	CLEA5401	Concentrate	1L Ea
	CLEA0073	Empty Decant Bottle	1L Ea
H	CLEA1203		5L Ea
GLASS CLEANER			
I	CLEA1205	Spray Bottle	750ml Ea
	CLEA1207		5L Ea
AIR & SURFACE CLEANER			
	AIRF2050	Lemongrass & Ginger	250ml Ea
J	AIRF2055	Lemongrass & Ginger	5L Ea



A



B



C



POWER FRESH DISHWASHING CHEMICALS

Leave your dishes shiny, sanitised, and squeaky clean after every wash with **Plastic Free Power Fresh Dishwashing Tablets**. Each tablet comes in a fully water-soluble wrapper, ensuring zero plastic waste while delivering exceptional cleaning power. Make the dishwashing cycle more efficient by using Australian-made **Rinse Aid** to dry dishes faster while reducing water marks and smearing after every use. **Power Fresh Dishwash Concentrate** is packed with long-lasting cleaning power for removing stubborn stains and food from cutlery, crockery, and glassware.

TABLETS			
A	DISH1459	All-in-one Plastic Free	Pkt112
RINSE AID			
B	DISH1444		500ml Ea

LIQUID			
C	DISH1202	Concentrate	500ml Lemon Ea
	DISH1200	Regular	1L Lemon Ea
	DISH1201	Regular	5L Lemon Ea



A



B



C



JASOL® ENVIRONMENTAL CHOICE - GECA CERTIFIED

GECA certified, readily biodegradable **Jasol®** cleaning range is made entirely from renewable plant-based ingredients. Environmentally friendly and highly effective cleaning products have been designed to meet your cost, quality, and hygiene requirements to suit a range of applications.

GENERAL				
	CLEA7053	Multi Purpose Cleaner	EC36	5L Ea
A	CLEA9105	Glass Cleaner	EC4	5L Ea
BATHROOM				
B	CLEA5111	Bathroom & Shower Cleaner	EC28	5L Ea
	CLEA8125	Toilet Bowl Cleaner	EC11	5L Ea
SANITISER				
	CLEA5122	No Rinse	EC2	5L Ea
	CLEA7051	Food Grade	EC1	5L Ea
C	CLEA7058	Deodouriser	EC9	5L Ea
FLOOR CLEANERS				
	CLEA6035	Neutral	EC38	5L Ea
	CLEA6037	Degreaser	EC3	5L Ea



A



B



C



D



E



MULTISORT BINS

The durable, commercial-grade **Multisort Pedal Bin Base** offers a hands-free design that promotes hygiene and cleanliness. Fully HACCP-compliant and meets WHS standards. Simplify waste management with **Multisort Pedal Bins Lids**. Available in Australian Standard colours, these lids make it easy to identify waste categories at a glance. Each lid comes with clear pictorial labels for added convenience, ensuring consistent and accurate sorting of recyclables and landfill waste.

BINS				
A	WAST1112	Dark Grey	410Wx 400L x 600Hmm	45L Ea
LIDS				
	WAST1114	Red	Landfill	45L Ea
	WAST1140	White	Refundable Scheme	45L Ea
B	WAST1136	Yellow	Mixed Recycling	45L Ea
C	WAST1137	Blue	Paper Recycling	45L Ea
D	WAST1139	Green	Organic Waste	45L Ea
E	WAST1141	Grey	E-Waste	45L Ea



A



BIOPAK COMPOSTABLE BIN LINERS

The **BioPak Compostable Bin Liners**, made from Ecopond bioplastic, provide an environmentally friendly solution to traditional plastic waste. Designed to break down naturally, these compostable bags significantly reduce environmental impact and help minimise landfill waste. With a handle for added convenience, these bags serve as a sustainable alternative to plastic checkout bags. These bin liners are certified as home compostable to European standards and compostable according to ASA736-2006 Australian standards.

*Bioplastic bags with handles are banned as carry bags in Queensland, Victoria, New South Wales, and Western Australia.

NO HANDLE				
	BAGS9002	Low	220W x 355Hmm	8L Ctn1000
	BAGS9003	Low	510W x 570Hmm	30L Ctn1000
A	BAGS9004	Low	600W x 940Hmm	50L Ctn540
	BAGS9005	Medium	820W x 1050Hmm	80L Ctn240
	BAGS9006	Medium	870W x 1320Hmm	120L Ctn144
	BAGS9007	Medium	1130W x 1390Hmm	240L Ctn144
HANDLE				
	BAGS9000	Low	190W x 395Hmm	8L Ctn2000
	BAGS9001	Low	300W x 520Hmm	20L Ctn1000



A

B

C

D



METHOD RECYCLING BINS

Upgrade your workplace waste management with the Method Recycling Bin. Crafted from at least 50% recycled polypropylene, the black components are fully recyclable, offering a sustainable and eco-friendly solution. Featuring an open lid for easy disposal, the bin is designed to enhance efficiency with a colour-coded lid and clear graphics for accurate sorting and separating waste from recyclable and compostable materials. The patented bag retainer system securely holds liners and discreetly hides them from view. B Corp certified.

BINS				
A	WAST1203	Yellow	Mixed Recycling	60L Ea
B	WAST1213	Blue	Paper Recycling	60L Ea
	WAST1214	Brown	Dry Waste	60L Ea
C	WAST1215	Green	Organic Waste	60L Ea
	WAST1216	Purple	Glass	60L Ea
D	WAST1217	Red	Landfill Waste	60L Ea
	WAST1218	White	10c Refundable Scheme	60L Ea
	WAST1241	Grey	Soft Plastic	60L Ea
	WAST1242	Grey	Batteries	60L Ea
	WAST1243	Grey	Open E-Waste	60L Ea



A B C D E



COS® RECYCLED PP NOTEBOOKS

These **COS® Recycled PP Notebooks** feature durable covers made from 100% post-consumer recycled polypropylene and 100% post-consumer recycled paper and board. These professional notebooks are a smart, planet-friendly choice.

NOTEBOOKS - SIDE OPENING					
A	BOOK9306	Lecture	A4	140 Pages	Pkt10
	BOOK9307	Lecture	A4	250 Pages	Pkt5
B	BOOK9313	Spiral	A4	120 Pages	Pkt10
	BOOK9314	Spiral	A4	240 Pages	Pkt5
C	BOOK9312	Spiral	A5	200 Pages	Pkt5
NOTEBOOKS - TOP OPENING					
D	BOOK9308	Reporter	200 x 127 mm	100 Pages	Ea
	BOOK9309	Reporter	200 x 127 mm	300 Pages	Ea
E	BOOK9311	Pocket	112 x 77 mm	96 Pages	Ea



A



B



C



COS® SCRAPBOOKS

COS® Scrapbooks contain blank pages just begging to be filled with new ideas! Made with strong 100gsm paper, they are covered in board with a bright marine life design. FSC certified scrapbook with a highly durable and spill-resistant polypropylene cover that protects the contents without the need for extra coverage, making it a more sustainable choice.

A	EXER9068	165 x 245mm	Board Cover	64 Pages	Ea
B	EXER9067	330 x 240mm	Board Cover	64 Pages	Ea
C	EXER9069	330 x 240mm	PP Cover	64 Pages	Ea



A B



COS® RECYCLED NOTEBOOKS

Supporting sustainability can be as simple as choosing eco-conscious alternatives like these recycled notebooks. These **Board Cover Notebooks** are produced with 100% recycled paper and 70% recycled board cover.

NOTEBOOKS - 70GSM					
	BOOK9170		A4	100 Pages	Ea
A	BOOK9172		A4	200 Pages	Ea
B	BOOK9173		A5	120 Pages	Ea



A



COS® FLIPCHART EASEL PADS

Flipchart Easel Pads are great for presentations, lessons, training, and planning. Made from 100% post-consumer recycled paper and fully recyclable in general office recycling. The **Premium Flipchart** is 15% brighter, perfect for making a great impression. Both are great value for money with perforated sheets and multiple pre-punched holes to fit most easel stands.

A	PADS5045	Premium	600 x 850mm	50 Sheets/Pad	Pkt2
	PADS5025		600 x 850mm	40 Sheets/Pad	Pkt2



A



B



PUKKA PAD® KRAFT NOTEBOOKS

The **Pukka Pad® A4 Kraft Jotta Notebook** is the perfect blend of sustainability and functionality, designed to support your writing needs while being kind to the environment. Both the cover and pages are crafted from fully recyclable, FSC-certified materials. With its durable twin wirebinding, this notebook opens flat for comfortable writing, making it perfect for students, professionals, and creatives alike.

A	BOOK9815	A4	80gsm	200 Pages	Pkt3
B	BOOK9963	A4	80gsm	200 Pages	Pkt3



A



B



PUKKA PAD® RECYCLED NOTEBOOKS

The **Pukka Pad® Recycled Notebook** range combines sustainability with premium quality, making it the perfect choice for eco-conscious users. Made from 100% recycled materials, it offers plenty of space for notes, ideas, or projects. Perforated pages allow easy tear-out, ideal for work or study. The notebook is packaged in eco-friendly shrink-wrap made from 30% recycled material, reducing waste without compromising on performance.

A	BOOK9906	A4	80gsm	110 Pages	Ea
B	BOOK9907	A5	80gsm	110 Pages	Ea
	BOOK9961	B5	80gsm	200 Pages	Ea



A



B



PUKKA PLANET® PROJECT BOOK AND MEMO CUBE

The **Pukka Planet® B5 Project Book** offers a stylish and sustainable way to organise your notes and projects. With 4 colourful, repositionable dividers, it keeps you motivated while protecting the planet. The **Memo Block** is perfect for jotting down notes, made from 100% FSC recycled paper, vegan ink, and acid-free materials, it's eco-friendly with fully recyclable packaging.

PROJECT BOOK					
A	BOOK9960	B5	80gsm	200 Pages	Pkt2
MEMO BLOCK					
B	PADS5072	80 x 80mm	70gsm	600 Sheets	Pkt2



PUKKA PAD® X COS® CORK NOTEBOOK

Make an eco-friendly statement with the FSC certified **Pukka Pad® x COS® Cork Notebook**, the perfect choice for those who prioritise quality and sustainability. Features a stylish, eco-friendly soft cork cover, with paper and paperboard crafted from 90% recycled materials. The shrink-wrap packaging is made from 30% recycled content, further reducing your environmental impact.

BOOK9922	215 x 135mm	80gsm	160 Pages	Ea
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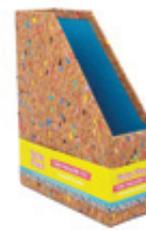
A



B



C



D



PUKKA PLANET® CORK DESK ACCESSORIES

Keep your workspace tidy and eco-conscious with **Pukka Planet® Desk Accessories**, made from ethically sourced, acid-free materials like 100% natural cork and FSC recycled board. The **Pen Pot** and **Desk Tidy** offer durable, biodegradable storage for essentials, while adding a touch of natural style. With three compartments, the **Desk Tidy** keeps pens, clips, and more neatly organised. The **Document Tray** holds A4 papers and reports, and the **Magazine Holder** is ideal for magazines, folders, and documents. Lightweight and modern, each piece is perfect for creating a clutter-free, sustainable workspace.

A	DEST5200	80W x 100Hmm	Pen Pot	Ea
B	DEST5201	200W x 90D x 110Hmm	Desk Tidy	Ea
C	DOCU1800	245W x 310D x 38Hmm	Document Tray	Ea
D	FILE3401	90W x 250D x 315Hmm	Magazine Holder	Ea

For Pukka Planet Cork Filing products refer to page 50.



STICK'N DESKTOP MEETING PADS

Made from 100% post-consumer recycled paper, the **Stick'n Desktop Meeting Pads** are ideal for facilitating, brainstorming, problem solving, and project planning. This self-adhesive paper can turn any room into a meeting room, capturing and visualising ideas during team huddles.

PADS5055	White	584 x 508mm	20 Sheets/pad	Pkt2
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ENVIRO CLIPBOARDS & CLIPFOLDERS

The **COS A4 Enviro Clipboard** provides a stable, reliable writing surface. It is made from 50% recycled polystyrene and comes in plastic-free packaging. These clipfolders and clipboards are perfect tools in any workspace for displaying data, writing notes on-the-go, or just storing important documents while travelling. The **Marbig® Enviro Tough Clipfolders & Clipboards** are part of an eco-conscious clipboard range made from 100% post-consumer recycling polypropylene waste. They are highly durable, moisture resistant, and won't crack or split.

ENVIRO 50% RECYCLED				
A CLIP1075	A4	Clipboard	Black	Ea
ENVIRO TOUGH 100% RECYCLED				
CLIP1090	A4	Clipboard	Black	Ea
B CLIP1080	A4	Clipfolder	Black	Ea



COS® RECYCLED STICKY NOTES

Make an easy, eco-conscious choice in your workplace with **COS® Recycled Sticky Notes**. Colourful notes allow you to enjoy all the convenience of note-taking without negatively-impacting the planet. Made from 100% post-consumer recycled paper and comes in recyclable cardboard box.

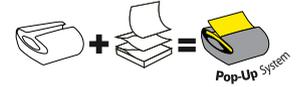
100% RECYCLED				
A POST1012	38 x 50mm	100 Sheets/Pad	Pastel - Yellow, Green, Blue	Pkt12
B POST1022	76 x 76mm	100 Sheets/Pad	Pastel - Blue, Green, Pink, Yellow	Pkt12



STICK'N ECO STICKY NOTES

These environmentally friendly **Stick'n Eco Sticky Notes** are made with less pulp, making them a greener choice. Notes adhere securely and can be quickly removed without leaving any sticky residue. Suitable for use on a variety of surfaces including paper, cardboard, glass, and plastic.

POST3100	76 x 76mm	100 Sheets/Pad	Pastel - Blue, Green, Pink, Yellow	Pkt6
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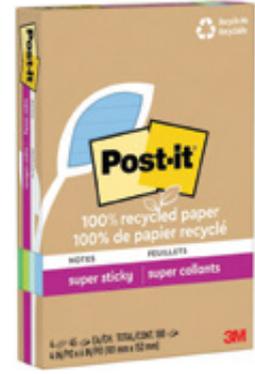
A



B



C



D



POST-IT® SUPER STICKY RECYCLED NOTES

Post-it® Super Sticky Notes made from 100% recycled paper are designed to help you stay organised while reducing your environmental impact. With twice the sticking power, they stay firmly in place yet peel off cleanly without residue, making them ideal for jotting down reminders, to-do lists, and quick notes. With fully recyclable notes and packaging, they're a smart, sustainable choice for dependable everyday communication.

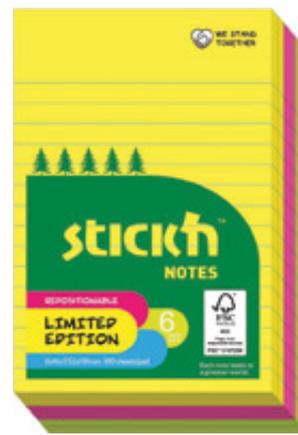
REGULAR					
A	POST4100	76 x 76mm	Wanderlust	70 Sheets/Pad	Pkt5
B	POST4101	76 x 76mm	Oasis	70 Sheets/Pad	Pkt5
LINED					
C	POST4102	101 x 152mm	Wanderlust	45 Sheets/Pad	Pkt4
D	POST4103	101 x 152mm	Oasis	45 Sheets/Pad	Pkt4



STICK'N PAGE INDEX MARKERS

Make reviewing documents easier. These sticky index markers let you quickly mark specific areas and pages so you don't have to browse an entire pile of documents to find what you're looking for. Made from recycled materials, the page markers come in an assortment of pastel colours to help with organisation and identification..

POST6731	45 x 15mm	30 Sheets/Pad	Pkt6
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STICK'N LINED STICKY NOTES

The Stick'n Lined Sticky Notes offer a quick and handy tool to jot down your ideas and reminders. The assorted neon colours help you identify and organise your notes, making them stand out wherever you stick them. These notes are lined to keep your writing tidy. FSC certified.

POST1800	152 x 101mm	Assorted Neon	100Sheets/Pad	Pkt6
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RAPESCO® ECO HOLE PUNCHERS

The **ECO P2200** features an extended arm and Hollow Punch Technology which allows you to punch through 150 sheets with minimal effort. For large, repetitive punching tasks, the **4-Hole ECO P4400** delivers clean, crisp and effortless punching. The **Eco X5-40 Hole Punch** combines simplistic style with ergonomic design and function. Capable of punching up to 40 sheets of paper at a time, this powerful product is made with recycled ABS plastic, so it's also an eco-friendly choice. Experience the ease of hole-punching with the **X5-30PS**. The stylish and easy way to punch holes.

HEAVY DUTY					
A	PERF2130	2 Hole Punch	Grey/Blue	150 Sheet Capacity	Ea
	PERF4080	4 Hole Punch	Soft-White	150 Sheet Capacity	Ea
STANDARD					
B	PERF2038	2 Hole Punch	Black	40 Sheet Capacity	Ea
	PERF2024	2 Hole Punch	Black	30 Sheet Capacity	Ea



RAPESCO® ECO STAPLERS

The **ECO Heavy Duty Stapler** is a powerful performer with a rubber handle grip for user comfort. Featuring an attractive soft white finish it is made with recycled ABS plastic. 140 Sheet Capacity. Made from a high quality recycled plastic the **ECO Heavy Duty Stapler** is a powerful desk essential. Featuring a rubber handle grip for user comfort and finished in soft white, it's as stylish as it is practical. 210 Sheet Capacity. Made with recycled ABS plastic, **ECO Staplers** are the environmentally friendly choice for your school. Featuring an adjustable margin guide, the **X5 Less Effort Stapler** is precise while also requiring 60% less effort. The **ECO Beluga Plier** is made from tough metal for reliable, durable and consistent stapling as well as settings for both staples and pins.

HEAVY DUTY					
A	STAP1075	Full Strip	Soft White	140 Sheet Capacity	Ea
	STAP3500	Full Strip	Soft White	210 Sheet Capacity	Ea
STANDARD					
B	STAP1013	Half Strip	Black	90 Sheet Capacity	Ea
	STAP1024	Half Strip	Black	20 Sheet Capacity	Ea
	STAP1022	Full Strip	Black	20 Sheet Capacity	Ea
2 IN 1					
C	STAP3119	Plier	Charcoal	20 Sheet Capacity	Ea



ITALPLAST® GREENR RECYCLED DESK ACCESSORIES

The 100% recyclable **GreenR** range is the perfect organisational solution for businesses with a sustainability initiative. All products in this range are made in Australia from post-consumer recycled material and are GECA (Good Environmental Choice Australia) certified. Designed to be practical and sturdy, this range is ideal for keeping desks organised and free of clutter.

GREENR RECYCLED DESK ACCESSORIES				
A	DEST5360	Mini Desk Organiser		Ea
B	DEST5347	A4 Document Cabinet		Ea
C	DEST3052	Drawer Tidy		Ea
D	WAST0908	Tidy Bin - 15L		Ea
E	DOCU4032	A4 Multi Fit Document Tray - Slimline		Ea
F	DOCU1128	A4 Multi Fit Document Tray		Ea
G	DEST2130	Desk Organiser		Ea
H	FILE3302	Magazine Holder		Ea
I	DEST5262	Step File Organiser		Ea





CANON® OFFICE PRINTING CALCULATOR

The heavy duty **MP120MGII Printing Calculator** is made using 21% post-consumer recycled material. Features a wide LCD screen and a spacious keyboard, making it ideal for frequent use in your workspace. This printing calculator assists you in keeping track of your records for accurate and convenient use.

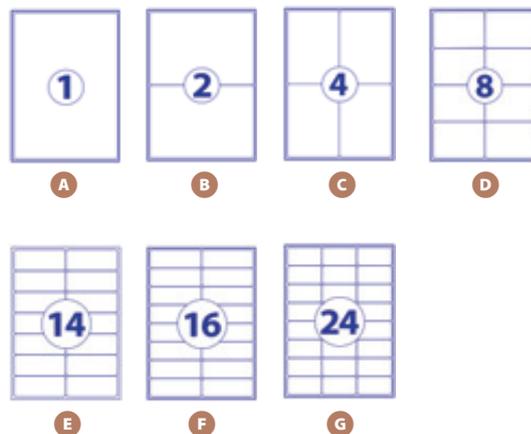
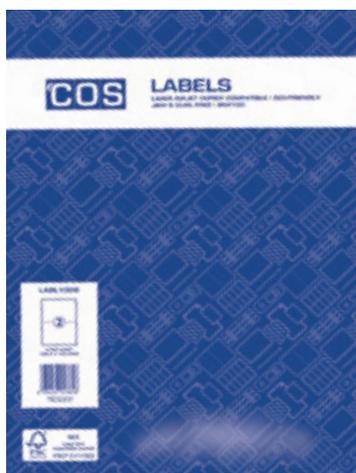
OFFICE PRINTING CALCULATOR			
CALC6125	MP120MGII 12 Digit	189W x 265D x 61Hmm	Ea



MAPED® 70% RECYCLED SCISSORS

Contribute to a sustainable future by choosing these environmentally friendly scissors. The handles are made from 70% recycled material, with stainless steel blades. These ergonomic scissors fit in all hand sizes, and are suitable for both right and left handers.

MAPED® RECYCLED SCISSORS			
A SCIS1215		170mm	Ea
B SCIS1216		210mm	Ea



COS® MULTI-USE LASER & INKJET LABELS

COS® Multi-Use Laser & Inkjet Labels offer an ideal solution for all your labelling needs. Designed for high performance across laser and inkjet printers and photocopiers, they produce crisp, professional results every time. These labels adhere securely to a variety of surfaces and peel off easily when needed. Available in 7 popular sizes, the labels are Avery® compatible and FSC certified. Comes in a plastic-free and fully recyclable box, making it a smart and sustainable choice.

*Trademarks and templates of Avery® are identified for compatibility purposes.

LASER/I-JET	LABELS	LABEL SIZE	AVERY® COMPATIBLE		
A	LABL1005	1	199.6 x 289.1mm	L7167GU™	Box100
B	LABL1006	2	199.6 x 143.5mm	L7168GU™	Box100
C	LABL1007	4	99.1 x 139mm	L7169GU™	Box100
D	LABL1004	8	99.1 x 67.7mm	L7165GU™	Box100
E	LABL1003	14	99.1 x 38.1mm	L7163GU™	Box100
F	LABL1002	16	99.1 x 34mm	L7162GU™	Box100
G	LABL1001	24	64 x 33.8mm	L7159GU™	Box100



A



A



B



COS® PREMIUM COPY PAPER

COS® Premium Copy Paper delivers exceptional quality with high opacity and super whiteness, ensuring sharp, crisp prints and excellent image contrast for everyday printing needs. Designed for reliability, this paper now comes in an innovative strapless carton with a plastic-free wrapper, eliminating over half a million plastic straps from landfill each year. Every component is 100% recyclable, making it the perfect choice for the environmentally conscious. Responsibly sourced and Carbon Neutral & PEFC certified.

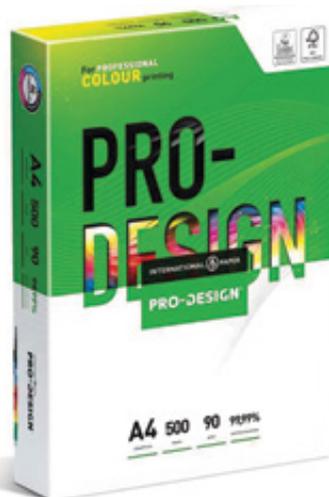
WHITE 80GSM		
A PAPE7970	A4	Ctn5
PAPE8820	A3	Ctn3

MURU® RECYCLED COPY PAPER

Muru® Recycled Copy Paper is crafted from post-consumer recycled fibers, offering a high-quality, eco-friendly solution for sustainable printing. Featuring a strapless carton and a plastic-free wrapper, it helps reduce waste, preventing over half a million plastic straps from ending up in landfills annually. This paper supports environmentally-conscious workplaces without compromising on quality. It is both PEFC and Carbon Neutral certified, ensuring your printing is not only efficient but also aligned with a greener future.

RECYCLED 80GSM		
A PAPE9244	A4	100% Recycled Ctn5
PAPE9243	A3	100% Recycled Ctn3
B PAPE9940	A4	10% Recycled Ctn5

PAPER



PRO-DESIGN® DIGITAL PAPER

FSC and EU Ecolabel certified **PRO-DESIGN®** is a super smooth paper specially designed for digital colour printing. Created by professionals, PRO-DESIGN® streamlines your printing, giving you sharper, brighter, and pristine quality results. For a vivid result in all your reports, communications and publications, PRO-DESIGN® is the way to go.

A4 WHITE		
PAPE7600	90gsm	Pkt500
PAPE7621	100gsm	Pkt500
PAPE7602	120gsm	Pkt250
PAPE7603	160gsm	Pkt250
PAPE7625	200gsm	Pkt250
PAPE7626	250gsm	Pkt250
PAPE7628	300gsm	Pkt125

A3 WHITE		
PAPE7606	100gsm	Pkt500
PAPE7607	120gsm	Pkt250
PAPE7635	200gsm	Pkt250
PAPE7636	250gsm	Pkt125
SRA3 WHITE		
PAPE9345	100gsm	Ctn3
PAPE9347	160gsm	Ctn4
PAPE9348	200gsm	Ctn3



Your go-to choice for sustainable office paper

New Future Opti, by UPM is exclusive to COS and answers all your needs for sustainable paper products.

As an FSC certified office paper, it has a lighter environmental impact and comes complete with a unique biodegradable, recyclable and plastic free wrapper.

Did you know that most office papers have a plastic coated wrapper that is difficult to recycle?

By making the switch to New Future Opti we could reduce our footprint by:

- **1,700** Olympic swimming pools of water,
- Emissions equivalent to **80,000** passenger vehicles,
- **80,000,000** plastic-coated office paper ream wrappers,
- Fibre equivalent to **10,000,000** reams,
- **Recyclable paper straps** are made from a blend of primarily recycled pulp with some virgin long fibre for added strength.

New Future Opti



A4
Sheet size

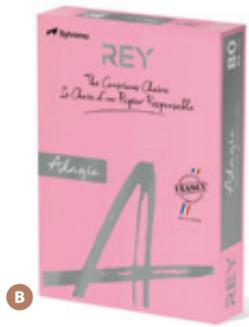
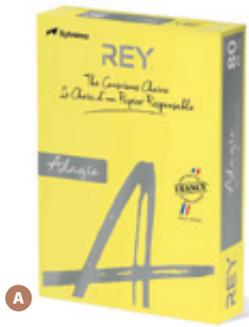


500
Sheets / ream



5
Reams / carton

NEW FUTURE OPTI		
PAP8015	A4	Ctn5
PAP8017	A3	Ctn3



ADAGIO COLOUR PAPER

Brighten up your printing with the **Adagio range**. Manufactured from ethically sourced materials. PEFC™ and EU Ecolabel certified. Each colour is easily identifiable and accessible without compromising long-term quality. When you select **Adagio Colour Paper**, you can be sure you're getting a high-quality product known for its environmental sustainability.

INTENSIVE	A4 80GSM	A4 160GSM	A3 80GSM	
A Yellow	PAPE8496	PAPE8743	PAPE1746	Ea
Red	PAPE8492	PAPE9973	PAPE7788	Ea
Citrus	PAPE8475		PAPE7792	Ea
Deep Blue	PAPE8494	PAPE9966		Ea
Orange	PAPE8483	PAPE9964		Ea
Lavender	PAPE8498		PAPE7787	Ea
Pumpkin	PAPE2140			Ea
Deep Green	PAPE8490			Ea
Assorted	PAPE2155			Ea
MID	A4 80GSM	A3 80GSM		
Bright Blue	PAPE8454	PAPE7924		Ea
Bright Green	PAPE8426	PAPE7789		Ea
B Candy	PAPE8445			Ea
Leaf Green	PAPE8450	PAPE7925		Ea
Spring Green	PAPE8449			Ea

PASTELS	A4 80GSM	A4 160GSM	A3 80GSM	
Pistachio	PAPE8471		PAPE7786	Ea
Pink	PAPE8434	PAPE9965	PAPE8583	Ea
Canary	PAPE8422	PAPE9977	PAPE7798	Ea
C Blue	PAPE8430	PAPE9975	PAPE7793	Ea
Salmon	PAPE8432			Ea
Sand	PAPE8480	PAPE9960		Ea
Ivory	PAPE8780			Ea
Assorted	PAPE2150			Ea

PAPER



THERMAL PAPER ROLLS

Thermal Paper Rolls have a shiny coating which allows inkless printing on eftpos and register receipts, great for your school's office admin. The 65gsm Value80 range holds an ultra-dark print and its core is made from 100% recycled polypropylene. *Approximate lengths.

EFTPOS				
PAPE1119	80W x 90mmDD x 11.5C	50m Length		Ctn8
VALUE80	W (mm)	DIA (mm)	CORE (mm)	L(Mtr)
PAPE1137	80	80	17	63*
FSC	W (mm)	DIA (mm)	CORE (mm)	L(Mtr)
PAPE1133	80	80	17	75*



COS® RECYCLED JOTTA PAD & HOLDER

This Australian made, highly durable **COS® Recycled Pad and Holder** is a must-have addition to any desktop setup. Made from 60% recycled material, this pad offers a perfect blend of durability and functionality, featuring a built-in pen holder and convenient tear-off pages. This product is not only environmentally conscious but also built to withstand the rigours of daily use.

PADS1080	102 x 148mm	Pad	250 Pages	Ea
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Pentel



PENTEL® AZ125R-A & P207 MECHANICAL PENCILS

The **Pentel E-Sharp Mechanical Pencil** is made from 80% recycled plastic, featuring a LEAD MAXIMISER system and a comfortable rubber grip. Designed for precision, the **Pentel P207** delivers smooth, accurate lines, ideal for technical drawing and comes in a tub made from 100% recycled materials. It includes a precise lead advance mechanism, a protective stainless steel sleeve to minimise breakage, and a non-slip grip for greater control. Pair them with **Pentel Hi-Polymer Lead Refills**, made from 98% recycled materials and designed for strength, flexibility, and smooth performance on paper, tracing, or sketching.

MECHANICAL PENCILS			
PENC5431	0.5mm	HB	Ea
A PENC5070	0.7mm	HB	Ea
LEAD REFILLS			
PENC7035	0.5mm	HB	Ea
B PENC7065	0.7mm	HB	Ea

A+PLUS



A+PLUS® GO GREEN EASYCLICK BALLPOINTS

This sleek and stylish **A+PLUS® Go Green Ballpoint Pen** features a non-skid metal tip for a super smooth and comfortable writing experience. Made from 80% recycled bottles, making them an environmentally friendly addition to any workspace.

BALLPOINT	MEDIUM 1.0MM		
A BALL9660	Black	Retractable	Box12
B BALL9661	Blue	Retractable	Box12
C BALL9662	Red	Retractable	Box12

Pentel



PENTEL® ENERGEL ROLLERBALLS

The **Pentel® EnerGel BL17 Pen** offers smooth, quick-drying gel ink that lasts 3x longer than standard ink, making it perfect for important, archival documents. Its acid-free formula ensures lasting quality, while the rubberised grip provides comfort. Made with 53% recycled material, the BL17 combines performance and sustainability in one reliable pen.

BL17	MEDIUM 0.7MM		
A BALLO240	Black	Capped	Box12
B BALLO245	Red	Capped	Box12
C BALLO250	Blue	Capped	Box12

STAEDTLER



FSC
MIX
Paper from responsible sources



STAEDTLER® GRAPHITE PENCILS

The **Staedtler® Pencil with Eraser Tip** features break-resistant, hexagonal natural graphite and an eraser tip, making it perfect for general writing and school exams. For young learners, the **Staedtler® Natural Jumbo Triangular Pencil** is specially designed for small hands, promoting the correct grip during first writing and drawing exercises. The **Staedtler® Noris Maxi** is ideal for beginners, with its break-resistant 3mm lead bonded to a wooden barrel, making it easy to sharpen. All Staedtler® pencils are crafted from FSC-certified wood sourced from sustainably managed forests.

GRAPHITE PENCIL			
PENC2185	Hex	2B w/eraser	Box12
PENC2200	Jumbo	2B	Box12
PENC2202	Jumbo	HB	Pkt12
PENC2203	Jumbo	HB	Box72
PENC2206	Hex	HB	Cup72
A PENC2280	Hex	HB	Box12
B PENC2316	Hex	2B	Box70

PILOT



PILOT® B2P ROLLERBALL GEL

Make a positive environmental impact with the **Pilot® BeGreen B2P** 'Bottle to Pen.' Crafted from 89% recycled PET plastic bottles (excluding ink and cartridges), it features a contoured barrel that mimics bottle texture. Experience smooth, retractable G2 gel ink with a refillable design for extended use, all packaged in plastic-free materials to minimise waste.

ROLLERBALL GEL	FINE TIP 0.7MM		
A BALL2347	Black	Retractable	Box10
B BALL2348	Blue	Retractable	Box10

HEAPSGOOD
Making the good the common



HEAPSGOOD® ECOPEN BALLPOINTS

Make a switch to **HEAPSGOOD® Ecopens** to reduce your plastic footprint. An eco-friendly pen with water-based ink, made from rolled recycled FSC certified kraft paper, is both biodegradable and recyclable. Comes in a reusable and recyclable linen pouch, eliminating single-use plastic packaging.

BALLPOINT	MEDIUM 1.0MM		
BALL9658	Black	Capped	Pkt5



STAEDTLER® NORIS WRITING PEN

The **Staedtler® Noris® Writing Pen** accompanies you through all your writing endeavours. This fine liner pen features a stable pressure tip for precise and smooth writing experience. The pen's housing is made of 97% post-consumer recycled materials, water-based ink.

NORIS	FINE LINER 0.6MM		
A MARK2452	Black	Capped	Cup50
B MARK2453	Violet	Capped	Cup50
C MARK2455	Blue	Capped	Cup50



UNIBALL® MICRO UB-120 ROLLERBALLS

The **Uni-ball® Ub-120 Rollerball Pens** provide a reliable and affordable writing tool for your everyday needs. Featuring a stainless steel tip, these pens dispense permanent ink that becomes waterproof once dry. Made from 78% post-consumer recycled materials, they offer an eco-friendly writing solution.

ROLLERBALL	MEDIUM 0.5MM		
A BALL0705	Black	Capped	Box12
B BALL0710	Red	Capped	Box12
C BALL0715	Blue	Capped	Box12



PENTEL® MAXIFLO PERMANENT MARKERS

The **Pentel NLF50 Maxiflo Pump-Action Permanent Markers** offer vibrant, long-lasting colours from start to finish. Made from 100% recycled materials, these markers feature a unique push-button ink revival system, ensuring no ink goes to waste. Free from PVC, toluene, and xylene, the Maxiflo markers are both eco-friendly and reliable for all your marking needs.

NLF50	BULLET 1.1MM		
A MARK6160	Black		Box12
B MARK6161	Blue		Box12
C MARK6162	Red		Box12
D MARK6163	Green		Box12



PILOT® V BOARD WHITEBOARD MARKERS

The **Pilot® V Board Whiteboard Markers** offer clear, vibrant writing with minimal environmental impact. Crafted with 93% recycled materials, these refillable markers are designed to minimise environmental impact. Made from 93% recycled materials, these refillable markers feature a 2.2 - 5.2mm chisel tip for bold, visible lines up to 10 metres. The Twin Pipe Feed System ensures smooth ink flow, while the visible ink window helps track ink levels. Designed for longevity, they are both cost-effective and eco-friendly with refillable cartridges.

V BOARD	CHISEL 2.2 - 5.2MM		
MARK3300	Black		Ea
MARK3301	Blue		Ea
A MARK3302	Red		Ea
B MARK3303	Assorted Colours		Pkt5



STAEDTLER® COLOUR PENCILS

The **Staedtler® Natural 143 Coloured Pencils** provide rich, vibrant colours and are made from FSC certified wood, offering an eco-friendly choice. The soft, pigmented lead applies smoothly, while the classic hexagonal shape ensures a comfortable, non-slip grip for control. For an environmentally conscious option, the **Staedtler® Noris 185 Coloured Pencils** are made from upcycled wood chips and by-products. Perfect for primary to high school students, they offer smooth, eye-catching colour with excellent break resistance and stability.

COLOUR PENCILS			
A	PENC2347	Hex	Assorted Colours
B	PENC2305	Hex	Assorted Colours

FABER-CASTELL® COLOUR PENCILS

Unleash your creativity with **Faber-Castell® Colour Pencils**. The timeless Natural Colour Pencils, provide vibrant colour laydown, smooth blending, and effortless sharpening, all in a hexagonal barrel design. **The Faber-Castell® Black Edition Pencils** are perfect for creating striking marks on both light and dark paper, with unique colours that inspire your imagination. Their wooden triangular barrel ensures they stay in place, while their highly break-resistant leads minimise sharpening time. Made from 100% reforested wood, these pencils are FSC certified, combining quality with sustainability.

HEXAGONAL			
A	PENC0000		Assorted Colours
	PENC0001		Assorted Colours
TRIANGULAR			
	PENC4121		Assorted
B	PENC4125		Assorted



MICADOR® COLOURFUN AND GREEN EARTH MARKERS

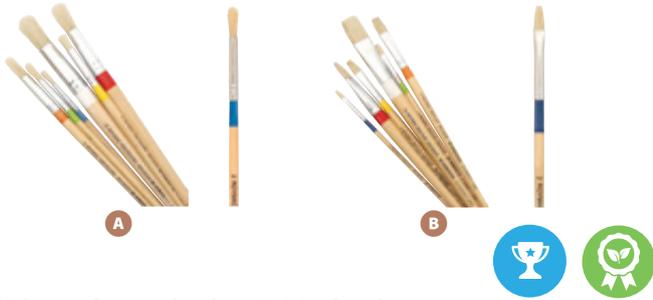
Elevate your creativity while caring for the planet with **Micador® Green eARTH Markers**. The tactile barrel and cap are made from 15% recycled plastic and are fully recyclable. Features non-toxic, washable, acid-free ink, and durable, sink-resistant tips that can handle heavy pressure. The **Micador® Colourfun Markers** come with super-washable ink, making them easy to clean off skin and clothes. Their sink-proof nibs ensure lasting durability, while the large ink reservoir guarantees extended use. Powered by solar energy and made with recyclable plastic and packaging.

FINE TIP			
	MARK7910		Assorted Colours
			Wlt12
BROAD TIP			
A	MARK4576		Assorted Colours
B	MARK7930		Assorted Colours
			Tub180
			Wlt12

MICADOR® COLOUR PENCILS

The **Micador® ColourRush Tri Jumbo Pencils** are designed for little hands, featuring an ergonomic, triangle-shaped barrel for a secure grip. Their extra-thick 5mm colour strips offer fast laydown and high break resistance. Acid-free and fully bonded for durability, they're safe for young users. The **Micador® Green eARTH Collection** combines eco-conscious design with a hexagonal shape for easy control. Made from FSC certified wood, making them a great choice for all ages.

TRIANGULAR			
A	PENC4031		Assorted Colours
			Box12
HEXAGONAL			
B	PENC4036		Assorted Colours
			Box24



ROYMAC FLAT & ROUND BRUSHES

These FSC certified **Roymac Paint Brushes** are suitable for oil, acrylic, and poster paint. High-quality bristles are made of hog's hair, making them long-lasting, and the smooth wooden handles are comfortable to hold and control. The flat tip is perfect for bold strokes and filling in wide spaces, while the round tip is ideal for making thick and thin line strokes. These all-purpose round brushes feature colour-coded rings, for easy identification.

A 1600R SERIES ROUND			B 1600F SERIES FLAT		
CRAF0742	Size 2	Ea	CRAF0722	Size 2	Ea
CRAF0744	Size 4	Ea	CRAF0724	Size 4	Ea
CRAF0746	Size 6	Ea	CRAF0726	Size 6	Ea
CRAF0748	Size 8	Ea	CRAF0728	Size 8	Ea
CRAF0750	Size 10	Ea	CRAF0730	Size 10	Ea
CRAF0752	Size 12	Ea	CRAF0732	Size 12	Ea
			CRAF0710		Pkt3



MICADOR® STRETCHED CANVAS

The surface of **Micador® Stretched Canvas** is made from pure cotton and board and is constructed from recyclable materials. This high-quality stretched canvas features a triple-gesso primed surface, thin and staple-free edges, and is constructed from FSC certified sustainable wood to make your artwork stand out.

STRETCHED CANVAS		
A PAIN1950	8 x 10 Inch	Ea
PAIN1951	10 x 10 Inch	Ea
PAIN1952	12 x 12 Inch	Ea
B PAIN1953	12 x 16 Inch	Ea
PAIN1954	16 x 16 Inch	Ea
C PAIN1955	16 x 20 Inch	Ea



MICADOR® FUTURE BRUSH

Micador® Future Brush Set features excellent long-handled paint brushes, making them ideal for students and beginners for creating masterpieces with ease. Their durable and long-lasting synthetic bristles provide more spring and even paint distribution. Made from 100% FSC certified wood.

CRAF0510	Size 4 (round), Size 10 (round), Size 8 (flat)	Pkt3
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MICADOR® 1600 BRUSHES DISPLAY & CONTENTS

Inspire creativity and make painting sessions more efficient with the **Micador® Series 1600 Brushes Display**. Each brush features a colour-coded ring for easy size identification, these brushes make it easy to grab the right tool, streamlining both setup and clean-up for a smoother, more enjoyable art experience. Ideal as a classroom set or retail display, this cost-effective range is perfect for students and beginner painters alike. With long, natural lacquered handles made from FSC 100% certified wood, these brushes are part of the eco-conscious Micador® green eARTH collection.

CRAF0900	Assorted	Round & Flat Sizes	Box168
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UHU® RENATURE GLUE STICK

The **UHU® ReNature Glue Stick** has a unique screw cap that prevents the glue from drying out. Container is made from 58% plant-based raw materials and glue formula made of 98% natural ingredients, including water. With **UHU® ReNature Glue Stic**, you can feel confident that you're being environmentally conscious.

ADHE4063	Blue	40g	Ea
A ADHE4064	Clear	8g	Ea
B ADHE4065	Blue	21g	Ea
ADHE4066	Clear	21g	Ea
C ADHE4071	Clear	40g	Ea



CORRECTION TAPE & PEN

The **COS® Eco Premium Correction Tape** offers quick, smooth corrections with no drying time and a 100% recycled plastic casing. The **COS® Rewind Correction Tape** features a tension screw to rewind excess tape, with PET film-based tape for easy application and an ergonomic dispenser. The PVC-free **Pentel® Correction Pen**, made with 50% recycled material, provides precise corrections with a fine metal tip, minimal waste, and a 12m fluid supply that is ozone-safe and low-odour.

TAPE		
CORR8081	5mm x 8mm	Ea
A CORR8082	5mm x 8mm	Ea
LIQUID		
B CORR7030	12ml	Ea



STAEDTLER® MARS ERASER

The **New Staedtler® Mars Natural Eraser** is made with 56% natural & renewable materials. For easy handling, it comes with a sliding outer sleeve that's composed of 100% natural material made from sugarcane byproducts.

ERAS3033	Green	Ea
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PUKKA® CORK PENCIL CASE

The **Pukka Planet® Cork Pencil Case** is crafted from fully recycled materials, featuring vegan inks, a waterproof finish, and a durable metal zip. Compact and practical, it securely stores stationery and small tech items, fitting easily into backpacks, handbags, desk drawers, or lockers.

CASE1295	205 x 60 x 70mm	Ea
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MURU® BOOK BOXES

Transform your classroom or office into a colour-coordinated and well-organised space with the **Muru® Book Boxes**. These meticulously crafted boxes are easy to assemble with sturdy construction and captivating designs. Highly durable and eco-conscious storage solution to neatly store books, magazines, loose papers, exercise books, and more. Made from 100% recycled materials. Each purchase of a Muru® product provides direct social and economic support to First Nations communities throughout Australia.

FILE3585	170W x 250D x 280Hmm	Ea
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A

B



NORTHCOTE® MODELLING CLAY

Northcote® Pottery Stoneware Clay 10kg is off-white in colour and has a plastic stoneware body, making it ideal for beginners. The **Pottery Terracotta Clay 10kg** is a strong, gutsy hand-building clay, ideal for burnishing and known for its outstanding green strength. Both clays can be easily recycled after throwing.

A CLAY1260	White	10kg	Ea
B CLAY1261	Terracotta	10kg	Ea



TERRACYCLE ZERO WASTE BOXES

TerraCycle Zero Waste Boxes offer a smart, sustainable solution for recycling office supplies that are typically non-recyclable. With a wide range of waste streams available including pens, safety equipment, coffee capsules, ink cartridges, snack wrappers, and more these boxes are tailored to suit your specific recycling needs. Ideal for businesses aiming to reduce landfill waste and minimise their carbon footprint. Each box contributes to a circular economy by diverting waste from landfill and supporting environmental responsibility in the workplace. Each package includes a bin liner and a pre-paid return shipping label for hassle-free returns.

ZERO WASTE BINS		
A	WAST1400 Safety Equip & PPE	Medium
	WAST1401 Beard & Hair Net	Medium
	WAST1402 Plastic Gloves	Medium
B	WAST1410 Pens	Small
	WAST1413 Coffee Capsules	Small
	WAST1414 Snack Wrapper	Medium
C	WAST1415 All-in-one	Medium
	WAST1416 Disposable Masks	Medium
	WAST1417 Ink & Toner	Medium
	WAST1418 Soft Plastics	Medium
	WAST1419 Blister Packs	Medium



BANKSIA PROFESSIONAL MESH CHAIR

The ergonomically designed Banksia Mesh Chair is both ANSI/BIFMA and GREENGUARD certified, offering a sustainable and high-performance seating solution. Its innovative flowing curve design and advanced ergonomic features are crafted to enhance productivity and provide lasting comfort throughout the day. Ideal for all-day use, it features a weight-activated synchro mechanism and an adjustable seat slide for personalised support. The breathable high-density mesh keeps you cool during extended periods of sitting, making it a smart and comfortable choice for any workspace..

● CHAI9716BK Black Frame Ea



ACACIA PROFESSIONAL MESH CHAIR

The modern and highly durable Acacia Mesh Chair is expertly designed to enhance productivity and provide all-day ergonomic comfort. Features a breathable, wear-resistant high-density mesh that keeps you cool during long hours of use. The moulded lumbar support aligns with the natural curve of your spine to promote better posture, while the synchronised tilting mechanism with three locking positions offers customised comfort control. Equipped with a high-quality gas lift and built for extended use of over 8 hours, the chair is ANSI/BIFMA and GREENGUARD certified for safety, durability, and environmental standards.

● CHAI9714BK Mesh Back Ea



HEATH PROFESSIONAL CHAIR

This Australian-made and GECA certified, Heath Professional Chair is a premium ergonomic seating solution designed to prioritise workplace comfort and well-being. Expertly contoured to match the natural shape of the human body, it delivers exceptional support throughout the day. Featuring a heavy-duty 3-lever mechanism, ratchet back adjustment, and an adjustable seat slide, the chair allows for personalised comfort and intuitive movement. Its seat cushion offers 30% more foam depth than standard chairs, ensuring enhanced comfort and durability, making it an ideal choice for professional environments.

● CHAI0345BK High Back Ea



COS® PP INSERT BINDERS

Personalise your work with high quality **Insert Binders**. The clear cover over the front, back and spine allows you to completely customise your binder. These diverse binders feature an internal vertical pocket to store loose sheets. **COS® A4 Insert Binders** are made of 70% recycled materials and 100% recycled board.

A4 INSERT BINDERS 70% RECYCLED					
A4 2 O RING		16MM			
White Spine	FILE9565			Ea	
A4 2 D RING		25MM	38MM	50MM	
White Spine	FILE9608	FILE9618	FILE9628	Ea	
Black Spine	FILE9600	FILE9610	FILE9620	Ea	
Blue Spine	FILE9602	FILE9612	FILE9622	Ea	
Red Spine		FILE9616	FILE9626	Ea	
A4 3 D RING		25MM	38MM	50MM	
White Spine	FILE9638	FILE9648	FILE9658	Ea	
A4 4 D RING		25MM	38MM	50MM	65MM
White Spine	FILE9668	FILE9678	FILE9688	FILE9696	Ea
Black Spine	FILE9660				Ea
Blue Spine	FILE9662	FILE9672			Ea



MARBIG® CLEARVIEW INSERT BINDER SUMMER COLOURS

Marbig® Clearview A4 Insert Binders are made from 100% recycled board and polypropylene. Available in a range of bright summer colours with a clear, non-glare overlay on the front, back and spine, so you can quickly and easily customise your binder.

A4 2D RING - 25MM		
FILE9720	● Lime	Ea
FILE9725	● Marine	Ea
FILE9721	● Orange	Ea
FILE9722	● Pink	Ea
FILE9723	● Purple	Ea
FILE9724	● Yellow	Ea

A4 2D RING - 38MM		
FILE9731	● Lime	Ea
FILE9730	● Orange	Ea
FILE9733	● Pink	Ea
FILE9734	● Purple	Ea
FILE9735	● Yellow	Ea

A4 4D RING - 50MM		
FILE9740	● Lime	Ea



MURU® HIGH CAPACITY PP INSERT BINDERS

The **Muru® High Capacity Insert Binders** feature a clear front, back, and spine insert to allow for full customisation of your binder and filing system. Constructed from durable polypropylene and 70% recycled materials. Each purchase of a Muru® product provides direct social and economic support to First Nations communities throughout Australia.

A4 2D RING	25MM	50MM	65MM	
White	FILE5410	FILE5416	FILE5419	Ea



COS® PP LINEN FINISH BINDERS

These durable and sturdy **Linen Finish Binders** are made from 70% recycled materials, perfect for organising and brightening up your workstation. Features D-rings to easily hold and secure reports, manuals, or important documents. A great option for colour coding your filing system.

A4 25MM 2 D RING		
FILE5222	● Purple	Ea
FILE5229	● Yellow	Ea
FILE5231	● Light Green	Ea
FILE5234	● Black	Ea



PUKKA PLANET® CORK ROLLBOUND BINDER A4 2 RING

Upgrade your document organisation with the **Pukka Planet® 2-Ring Cork Rollbound Binder**, a perfect blend of functionality and sustainability. Made from 100% natural, biodegradable cork and FSC recycled board, this eco-friendly binder offers a stylish alternative to traditional plastic options. Its sturdy D-ring mechanism ensures secure document storage, while its compatibility with A4 punched pockets and sheets makes it ideal for home, school, or office use. Fully recyclable once the mechanism is removed, making it a smart choice for those who care about the planet.

A4 2 RING			
FILE5000	Rollbound	270W x 35D x 315Hmm	Ea



PUKKA PLANET® CORK FLATBOUND BINDER A4 2 RING

Stay organised while making a positive impact on the planet with the **Pukka Planet® 2-Ring Cork Flatbound Binder**. Designed for eco-conscious professionals, students, and creatives, this binder blends sustainability with practicality. Crafted from 100% natural, biodegradable cork and FSC certified recycled board, it offers a durable, plastic-free alternative to traditional binders. The sleek flatbound design ensures easy storage and transport, while the secure D-ring mechanism keeps A4 documents neatly in place.

A4 2 RING			
FILE5001	Flatbound	240W x 40D x 310Hmm	Ea

FILING SOLUTIONS



Bold Designs, Bright Colours

Discover Our New Pukka Pad Range!



MURU® PP LEVER ARCH FILES

Made from durable, 100% recycled board and linen-embossed polypropylene, these files are built to last. Featuring a clear spine pocket and card for easy labelling. Each purchase of a Muru® product provides direct social and economic support to First Nations communities throughout Australia.

A4 70MM	
FILE5904	○ Lychee White Ea

COS® BOARD LEVER ARCH FILES

Each binder has a spine label for quick identification of contents, a finger pull for easy retrieval, and metal corners for longevity. Made from durable board and 70% recycled materials for a long-lasting filing solution. **Board Lever Arch Files** can fit 300 sheets of paper.

70MM	
FILE3035	A4 ● Blue Ea
FILE3037	A4 ● Green Ea
FILE3036	A4 ● Red Ea
FILE3098	Foolscap ● Black Ea
FILE3099	A4 ● Black Ea



A



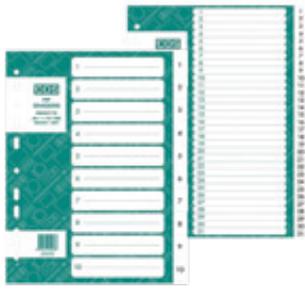
B



COS® PP LEVER ARCH FILES

COS® Lever Arch Files come in a range of striking colours and are made from durable, non-toxic polypropylene. The locking slot keeps the cover firmly closed, while reinforcements on the base offer extra protection. Files can be labelled and personalised with the clear spine pocket and card and colour coding makes for easy organisation. Made from 70% recycled materials, it's a great choice for secure storage and for the environment.

A A4 70MM CLASSIC COLOURS	
FILE2990	● Black Ea
FILE2996	● Green Ea
FILE2998	● Grey Ea
FILE2994	● Red Ea
FILE3195	○ White Ea
A4 70MM WITH INSERT COVER	
FILE9810	○ White Ea
B A4 70MM BRIGHT COLOURS	
FILE2989	● Orange Ea
FILE2988	● Coral Red Ea
FILE2995	● Purple Ea
FILE2993	● Pink Ea
FILE2997	● Light Green Ea
FILE2999	● Yellow Ea
FILE2992	● Blue Ea



COS® RECYCLED PP DIVIDERS

These waterproof **COS® Recycled PP Dividers** are made from durable polypropylene, making them ideal for organising your day-to-day filing needs. Quickly sort and navigate between files using a range of customisable index pages, with corresponding tabs to file your paperwork. Made from a minimum of 50% recycled materials and 30% post-consumer waste, making them a greener alternative.

A4 RECYCLED PP DIVIDERS		
INDX3172	1-10 Tab	Set
INDX4522	A-Z Tab	Set
INDX5005	1-12 Tab	Set
INDX5052	1-20 Tab	Set
INDX5062	1-5 Tab	Set
INDX5085	1-31 Tab	Set



ERASABLE & ENVIRO RECYCLED DIVIDERS

Keep the environment in mind when filing paperwork with **Enviro Recycled Manilla Dividers**. FSC certified, made entirely from post-consumer waste and are 100% recyclable. These dividers come with blank tabs for easy customisation. The eco-friendly **Erasable Dividers** are made from strong manilla board and allow you to write, erase, and rewrite on the tabs using ballpoint and pencil.

A A4 PASTEL COLOURED MANILLA		
INDX0460	5 Tab	Set
INDX0465	10 Tab	Set
B MARBIG A4 ERASABLE		
INDX1532	5 Tab	Set



COS® EXPANDING FILE

Organise your documents with the 21 pocket **COS® A-Z Expanding File** crafted from 100% recycled manilla board and featuring a reinforced gusset for added strength. Expands to 460mm for greater holding capacity.

COS® MANILLA A-Z			
FILE2610	● Buff	21 Pocket	Ea



RAPESCO® ECO EXPANDING FILE

The **RapESCO® ECO Expanding File** is designed for the environmentally conscious as it is built to last and when thrown away will biodegrade under certain conditions in a landfill environment. The 13-pocket file system has elastic closures, and each internal section can be labelled with index tabs for easy identification.

RAPESCO ECO			
FILE2765	Translucent with multi-coloured dividers	13 Pocket	Ea



* Files not included



PORTABLE & DESKTOP SUSPENSION FILING

Enviro Porta Boxes are a great portable filing solution featuring filing rails to hold standard suspension files with transparent lids and carry handles. Black base made from 70% recycled polypropylene and is 100% recyclable. The **Enviro Desktop Filer** is strong enough to hold up to 20 foolscap suspension files. Made from 100% post-consumer recycled polypropylene. Carry Cases are ideal for transporting suspension files safely and securely.

A ENVIRO PORTA BOXES 32L 400W X 490D X 285HMM			
BOXS9130	● Black Base / Clear Lid		Ea
BOXS9132	● Black Base / Clear Lid	With files, tabs & inserts	Ea
B ENVIRO DESKTOP FILER 180W X 430L X 240HMM			
DATA8590	● Black		Ea



ITALPLAST GREENR PORTABLE FILE & STORAGE BOX

Whether you're decluttering, organising, tidying, or storing items, the **Italplast greenR Storage Boxes** are the ideal filing and storage solution for an eco-conscious office. Made from 98% recycled material and designed to be 100% recyclable, this Australian-made storage box is an environmentally friendly option for all your storage needs.

FILE & STORAGE BOX				
BOXS9050	32L	360W x 450L x 285Hmm	Black	Ea



MARBIG TRANSFER BOXES

Marbig Transfer Boxes are ideal for the transport and archiving of A4 sized documents. Made in Australia, the boxes are made from 100% recycled board and is 100% recyclable. FSC certified.

MARBIG TRANSFER BOXES				
A	BOAR9051	A4	85W X 240D X 325Hmm	Pkt25
B	BOAR9061	Foolscap	85W X 250D X 380Hmm	Pkt25



COS® ARCHIVE BOXES

The **Standard Archive Box** features double end walls and a double layer base, as well as a handy lift-off lid for an ideal storage solution. It has handles that make lifting and transporting documents convenient. For added security, the **Super Strong Archive Box** by COS® provides a simple storage solution that features triple end walls and a double layer base for premium strength. Both products are made from 100% recycled materials and are 100% recyclable in general recycling.

STANDARD BOXES				
BOAR1350	Foolscap	315W x 420D x 260Hmm	Maximum Load 25kg	Ctn20
SUPER STRONG BOXES				
BOAR1360	Foolscap	320W x 420D x 260Hmm	Maximum Load 28kg	Ctn10



BANKERS BOX® ARCHIVE BOXES

Bankers Box® **Standard Strength Archive Boxes** are easy to assemble and can hold A4 to Foolscap-sized pages. **Extra Strength Archive Boxes** are double-ended and feature a double base for superior strength, load spread, and weight capacity. **Maximum Strength Boxes** are capable of holding foolscap manilla folders or up to 3 lever arch files. As the strongest archive box sold with triple-end walls and a double-layer base, the **Binder Archive Box** fits up to 5 lever arch files. The **Fellowes A3 Bankers Box** is made from 100% recycled materials and comes with locking lift-off lid to secure box contents from falling while on the go. The **Mini Archive Box** is a compact storage solution, made from 70% post-consumer waste recycled content and is fully recyclable at the end of its life cycle.

STANDARD STRENGTH ARCHIVE BOXES					★★★★☆
A	BOAR4012	700	320W x 415D x 262Hmm	Maximum Load 25kg	Ctn20
EXTRA STRENGTH ARCHIVE BOXES					★★★★★
B	BOAR4010	703	320W x 407D x 262Hmm	Maximum Load 30kg	Ctn12
C	BOAR1071	713	410W x 310D x 265Hmm	Maximum Load 30kg	Ctn10

MAXIMUM STRENGTH ARCHIVE BOXES					★★★★★
D	BOAR1351	729	335W x 375D x 262Hmm	Maximum Load 35kg	Ctn12
BINDER ARCHIVE BOXES					★★★★★
E	BOAR4017	648	330W x 420D x 325Hmm	Maximum Load 35kg	Ctn12
MINI ARCHIVE BOX					★★★★★
F	BOAR4013	800	175W x 387D x 260Hmm	Maximum Load 30kg	Pk25



A



B



COS® SUSPENSION FILES

Featuring premium nylon runners and a clear labelling panel, **COS® Suspension Files** can hold up to 150 sheets. These pre-punched suspension files are made entirely from recycled waste, making them 100% recyclable.

FOOLSCAP SUSPENSION FILES			
A FILE4410	Green	Files	Box50
B FILE4415	Green	With Tabs & Inserts	Box50



A



B



DOCUMENT WALLETS

COS® Document Wallets are made from 100% FSC Certified board, providing a sustainable choice for your office filing needs. These strong, sturdy board wallets are compatible with standard filing systems and features a large flap to keep contents private. With a 30mm expanding gusset, it can easily hold up to 300 sheets.

A FOOLSCAP DOCUMENT WALLETS			B MARBIG A3 DOCUMENT WALLETS		
FILE9860	Yellow	Pkt10	FILE3464	Blue	Pkt20
FILE9861	Buff	Pkt10			
FILE9862	Green	Pkt10			
FILE9863	Blue	Pkt10			
FILE9864	Orange	Pkt10			
FILE9865	Pink	Pkt10			
FILE9866	Purple	Pkt10			
FILE9867	Red	Pkt10			
FILE9868	Navy	Pkt10			
FILE3498	Assorted	Pkt10			



A



MARBIG® ENVIRO DOCUMENT BOXES

Marbig® Enviro Document Boxes are made from durable cardboard with a strong metal clip to keep documents in place. Australian-made from 100% recycled board.

A A4				FOOLSCAP			
BOAR9050	Natural	210L x 297H x 80mmD	Ea	BOAR9060	Natural	343L x 432H x 80mmD	Ea

Finally. A recharging revolution.



RECHARGEABLE BATTERIES

RECYKO RECHARGEABLE BATTERIES & CHARGER

ReCyko Rechargeable Batteries are built to last, providing long-lasting power for your everyday essentials. Featuring optimum performance, smart features, and sleek design, these batteries can be recharged hundreds of times, which means fewer disposables in landfills and minimising single-use battery purchases, putting less stress on the environment. These batteries are ideal for low or high-drain devices and maintain up to 70% of their power even after 5 years. Pair with the ReCyko Charger, featuring green flashing LEDs for charging, red for faulty batteries, and built-in 8-hour timer and temperature cut-off for safe, efficient use.

RECHARGEABLE BATTERIES				
A	BATT2801	800mah	AAA	Grey Card4
B	BATT2800	2000mah	AA	Grey Card4
C	BATT2803	950mah	AAA	Green Card2
D	BATT2802	2600mah		Green Card2

CHARGER			
E	BATT2810	4 Bay Charger	AA & AAA Ea



RECYKO SPECIALTY RECHARGEABLE BATTERIES & CHARGER

ReCyko Specialty Rechargeable Batteries are designed to deliver high capacity for both low and high drain devices. The battery range is built to last, retaining up to 80% of power after 1 to 2 years of use. This means less frequent purchases of single-use batteries which can lessen disposables in landfills. Capable of charging 6 batteries at the same time, The ReCyko Universal Charger supports fast charging of any size batteries. Its equipped with multiple safety features to prevent overcharging, keeping your batteries in top condition.

RECHARGEABLE BATTERIES				
A	BATT2804	3000mah	C	Green Card2
B	BATT2805	5700mah	D	Green Card2
C	BATT2806	200mah	9V	Green Card1

CHARGER			
D	BATT2811	Universal Charger	Green \$64.95 Ea

Energizer®

RECHARGE®



WORLD'S FIRST MADE WITH
22% RECYCLED MATERIALS*

*Energizer Recharge® Extreme and Energizer Recharge® Accu Extreme AA/AAA only.

BATTERIES

Energizer



A



B



C



D



ENERGIZER® RECHARGEABLE BATTERIES

Energizer® Rechargeable Batteries, made with 4% recycled content, deliver long-lasting, reusable power for high-demand devices. Each battery can be recharged up to 500 times and retains power for up to 5 years in storage, helping reduce waste, cut costs and simplify battery management. Pre-charged and ready to use, they're the smarter, more sustainable choice. Pair with the **Energizer Recharge Maxi Charger**, which powers all AA and AAA rechargeable batteries in as little as 5 hours. Its large LED screen displays charge status, while overcharge protection and auto shut-off ensure safe, reliable charging.

RECHARGEABLE BATTERIES			
A BATT2725	Rechargeable	AA	Card4
B BATT2758	Rechargeable	AAA	Card4
C BATT2760	Rechargeable	9V	Card1
RECHARGEABLE BATTERIES			
D BATT2770	Maxi Charger	Suits AA and AAA	Ea



COS® POCKET ENVELOPES

Ensure your documents arrive at their destination without a hitch with this selection of **COS® Pocket Envelopes**. These PEFC certified envelopes will keep contents safe during transit and have hassle-free opening and closing mechanisms. Featuring a blank surface for effortless labelling or writing notes, you can opt for the convenient Peel 'N' Seal design or the traditional Lick 'N' Stick closure. PEFC certified. will keep contents safe during transit, with hassle-free opening and closing mechanisms. Available with a blank surface for effortless labelling or writing notes, you can opt for either the convenient Peel 'N' Seal design or the traditional Lick 'N' Stick closure.

ENVL6465	C5	White	Plain	Peel N Seal	Heavyweight	Box500
ENVL6464	C3	Gold	Plain	Peel N Seal	Heavyweight	Box250
ENVL6460	C4	White	Plain	Peel N Seal	Heavyweight	Box250
ENVL6462	C4	Gold	Plain	Peel N Seal		Box250
ENVL5406	C4	White	Plain	Lick N Stick		Box250
ENVL3852	B5	White	Plain	Peel N Seal		Box250
ENVL6475	B4	White	Plain	Peel N Seal	Heavyweight	Box250
ENVL5218	305 x 255mm	Gold	Plain	Peel N Seal		Box250
ENVL6481	380 x 255mm	White	Plain	Peel N Seal	Heavyweight	Box250
ENVL6485	405 x 305mm	White	Plain	Peel N Seal	Heavyweight	Box250



COS® WALLET ENVELOPES

Ideal for all your business correspondence, **COS® Wallet Envelopes** help your important documents make it through the mail safe and sound. With its internal security printed patterns that make them impossible to read through, the **COS® Secretive Envelopes** are perfect for sensitive and confidential documents. PEFC certified.

WALLET ENVELOPES						
ENVL6450	DL	White	Plain	Self Seal		Box500
ENVL6453	DL	White	Plain	Peel N Seal		Box500
ENVL5465	C4	White	Plain	Lick N Stick		Box250
ENVL6470	11B	White	Plain	Self Seal		Box500
SECRETIVE ENVELOPES						
ENVL3416	DLX	White	Window	Lick N Stick		Box500
ENVL6451	DL	White	Window	Self Seal		Box500
ENVL6452	DL	White	Window	Self Seal		Box500
ENVL6454	DL	White	Window	Peel N Seal		Box500
ENVL6455	DLX	White	Window	Peel N Seal		Box500
ENVL6461	C4	White	Window	Peel N Seal		Box250
ENVL0818	C6	White	Window	Self Seal		Box500



SEALED AIR JIFFY® PADDED MAILING BAGS

The **Sealed Air Jiffy Padded Mailing Bags** are sturdy and Australian-made mailing bags that do more than just protect fragile items. Its heavy-duty kraft paper construction incorporates environmentally-friendly paper padding made from 100% recycled content, of which 25% is post-consumer. The inner and outer liners are both FSC certified, making these mailing bags an environmentally responsible choice.

BAGS1921	P1	Kraft	150 x 225mm	Ctn200
BAGS1922	P2	Kraft	215 x 280mm	Ctn100
BAGS1923	P4	Kraft	240 x 340mm	Ctn100
BAGS1924	P5	Kraft	265 x 380mm	Ctn100
BAGS1926	P6	Kraft	300 x 405mm	Ctn50
BAGS1927	P7	Kraft	360 x 480mm	Ctn50



COS® GOLD POCKET ENVELOPES

COS® Gold Pocket Envelopes are plain-faced, allowing for personalised messages or easy labelling. These PEFC certified envelopes are made with high-quality 85gsm paper for long-lasting use. Perfect for securely transporting small items, the envelopes come in convenient Lick 'N' Stick or Self Seal options, catering to your preference for sealing convenience. These are also PEFC Certified.

ENVL2454	No. 5	150 x 225mm	Lick 'N' Stick	Box500
ENVL2441	No. 7	145 x 90mm	Self Seal	Box500

Eco-friendly labels for all your mailroom needs



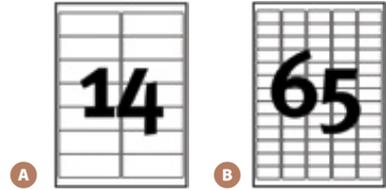


PRINTEC ENVIRO LASER & INKJET SHIPPING LABELS

These **Printec® Enviro Labels** are crafted entirely from post-consumer recycled materials, providing a sustainable solution for your packaging needs. These FSC Certified labels are compatible with your printer and deliver clear and impeccable print quality consistently, while minimising your environmental footprint.

*Trademarks and templates of Avery® are identified for compatibility purposes only

LASER/INKJET	LABELS/SHEET	LABEL SIZE	AVEY® CODE	
A LABL4714	14	99.1 x 38.1mm	L7163EV™	Box100
B LABL4765	65	38.1 x 21.2mm	L7651EV™	Box100

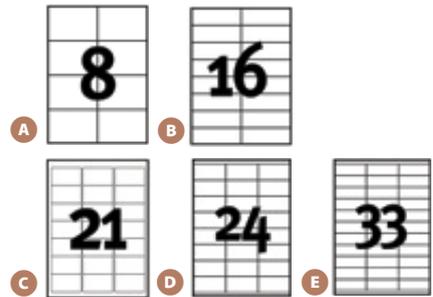
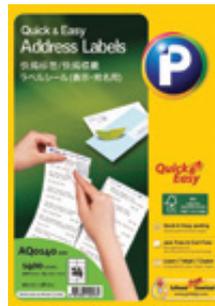


PRINTEC LASER ADDRESS LABELS

Ensure your mail reaches the right address every time with the easy to peel and apply **Printec® Address Labels**. Ideal for handling large quantities of mail, these printable address labels feature eco-friendly glue with a strong adhesive. The labels are FSC certified, making them an excellent choice for all your mailing needs.

*Trademarks and templates of Avery® are identified for compatibility purposes only.

LASER/INKJET	LABELS/SHEET	LABEL SIZE	AVEY® CODE	
A LABL5470	8	105 x 74mm	Unistat 38934™	Box100
B LABL5471	16	105 x 37mm	Unistat 38932™	Box100
C LABL5474	21	63.5 x 38.1mm	Unistat 38941™	Box100
D LABL5472	24	70 x 36mm	Unistat 38933™	Box100
E LABL5473	33	70 x 25.4mm	Unistat 38931™	Box100

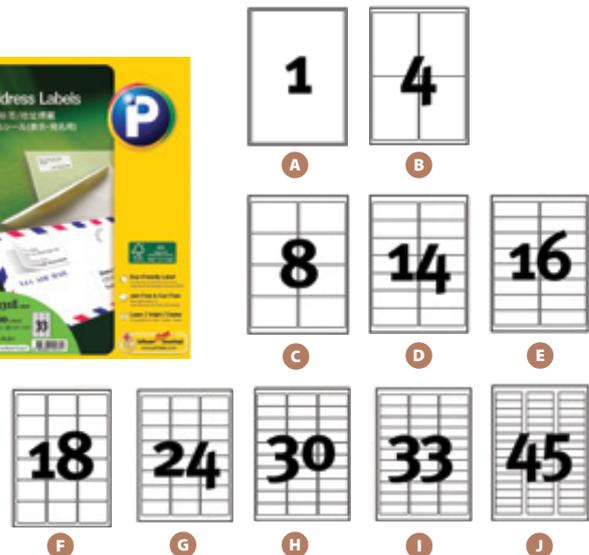


PRINTEC GENERAL USE LASER & INKJET LABELS

Printec® Premium General Purpose Labels are perfect for various purposes such as filing, mailing, shipping, and identification. These easy-to-peel labels feature a strong, eco-friendly adhesive backing designed to satisfy your labelling needs. Compatible with both inkjet and laser printers, the labels are designed with special 1mm cutting technology to ensure jam-free printing. FSC certified.

*Trademarks and templates of Avery® are identified for compatibility purposes only.

LASER/INKJET	LABELS/SHEET	LABEL SIZE	AVEY® CODE	
A LABL5440	1	199.6 x 289.1mm	L7167GU™	Box100
B LABL5436	4	98.7 x 138.9mm	L7169GU™	Box100
C LABL5435	8	99.1 x 67.7mm	L7165GU™	Box100
D LABL5433	14	99.1 x 38.1mm	L7163GU™	Box100
E LABL5430	16	99.1 x 33.9mm	L7162GU™	Box100
F LABL5425	18	63.5 x 46.6mm	L7161GU™	Box100
G LABL5420	24	64 x 33.9mm	L7159GU™	Box100
H LABL5415	30	64 x 26.7mm	L7158GU™	Box100
I LABL5410	33	64 x 24.3mm	L7157GU™	Box100
J LABL5445	45	58 x 17.8mm	L7156GU™	Box100



HEAPSGOOD



HEAPSGOOD KRAFT & HEX PAPER

Made in Australia, the **Heapsgood Kraft Ecopaper** is produced entirely from recycled materials and can go directly into your recyclables. It's a sustainable choice for workplaces seeking eco-friendly packaging and wrapping needs. This FSC certified Hex Wrap is 100% compostable and features an interlocking honeycomb design, making it easy to tear without requiring scissors or put together without tape, providing a sustainable alternative to conventional bubble wrap. The Hex Roller is built with a durable powder-coated steel finish, ensuring long-lasting use. With its suction cup feature, it securely holds the paper in place during dispensing.

PAPER KRAFT ROLL			
A	PAPE4021	Recycled Kraft Ecopaper	500mm x 300m Ea
B	PAPE4022	Hex Wrap Natural	500mm x 150m Ea

DISPENSER			
C	DISP6010	Hex Roller	600L x 285W x 190Hmm Ea

HEAPSGOOD



HEAPSGOOD DIY ECO LABELS

These Australian-made, BPA-Free **HeapsGood Eco Labels** are the perfect solution for workplaces looking to promote sustainability and organisation. The labels are made from sugar cane waste to reduce the impact on trees and waste, while minimising your overall carbon footprint. Each set includes vibrant, customisable labels that can be used for crafts, filing, labelling, packaging needs, and more. With an easy-peel adhesive backing, these labels are easy to apply, making labelling a breeze.

HEAPSGOOD DIY ECO LABELS			
A	LABL6410	Blue	32 x 50mm Roll1000
B	LABL6411	Oat	32 x 50mm Roll1000
	LABL6412	Pink	32 x 50mm Roll1000
C	LABL6413	Green	32 x 50mm Roll1000
	LABL6415	White	32 x 50mm Roll1000

HEAPSGOOD



HEAPSGOOD DT ECOLABELS & TSC PRINTER

Minimise your environmental impact with the FSC certified and BPA free **Heapsgood DT Ecolabels**. These ecolabels are crafted from premium materials and features compostable adhesive that does not leave harmful residues. Pair these labels with the portable **TSC Thermal Label Printer**, featuring a double-walled clamshell design. This printer relies on heat for ink-free printing and seamlessly integrates with both Windows and Mac systems, ensuring easy setup and smooth operation.

DT ECO LABELS			
A	LBN1200	White	100 x 150 x 40mm Roll250

TSC THERMAL LABEL PRINTER			
B	LBN2822	Black	Ea

HEAPSGOOD



HEAPSGOOD COMPOSTABLE ECOMAILERS

The new range of **Heapsgood Compostable Ecomailers** are eco-friendly, tough and waterproof. Made in Australia, these mailers are 100% compostable and made from corn starch, PLA (vegetable-based plastic material), and PBAT (composting copolymer). The mailers are durable and tear-resistant, ensuring the safety of your packages during transit. AS 5810 & AS 4736 certified to meet Australian home and commercial composting standards for degradation and toxicity.

BAGS4000	S	165 x 235mm	Pkt50
BAGS4004	SQ	280 x 280mm	Pkt50
BAGS4010	M	255 x 355mm	Pkt50
BAGS4020	L	395 x 455mm	Pkt50
BAGS4030	XL	420 x 594mm	Pkt50
BAGS4008	XXL	500 x 700mm	Pkt50

HEAPSGOOD



HEAPSGOOD RIGID ECOMAILERS

The **Heapsgood Rigid Ecomailer** offers convenience and versatility for businesses of all sizes. Crafted from 400gsm matte-finish thick paper board and FSC certified, providing optimal protection against bends, creases, and impacts during transit. Constructed with durability in mind, these mailers boast a sturdy yet lightweight design with expandable edges to create corners for better protection. These mailers also feature a hassle-free self-sealing closure and offers customisable branding options.

ENVL7000	Small	Natural	235 x 175mm	Pkt50
ENVL7001	Medium	Natural	350 x 250mm	Pkt50
ENVL7002	Large	Natural	450 x 330mm	Pkt50



A



B



BIOGONE® BIODEGRADABLE STRAPPING & HAND PALLET WRAP

Choose an environmentally friendly packaging solution with the **Biogone® Biodegradable Machine Strapping**. Made with polypropylene, the strapping secures and protects packaged goods with a capacity of 100kg. Say goodbye to conventional plastic wrap and embrace a greener future with **Biogone® Cast Stretch Wrap**. The stretch wrap efficiently secures and shields load from dust, moisture, and excessive movement during storage and transportation. Once both products are disposed of in landfills, it speeds up biodegradation by more than 90%, producing natural fertiliser free of microplastics.

A STRA0757	Strapping Machine	Blue	12mm x 3000m	Roll
B WRAP1173	Biodegradable Stretch Wrap	Black	500mm x 400m	Roll



A



B



C



D



SUSTAINABLE TAPES

This **innovative Biogone® Packing Tape** is landfill-biodegradable, making it ideal for securing boxes and envelopes. It can be easily recycled alongside other soft plastics in general recycling facilities. With its natural adhesive derived from potato starch, the **HeapsGood Water Activated Tape** is entirely recyclable. Its superior adhesion and tear-resistant design can hold up to 15 kgs, protecting contents from any potential damage. The **HeapsGood Water Activated Dispenser** features a removable water chamber and a fabric roller for effortless tape loading. Secure your packages with **COS® Kraft Tape**, ideal for medium to heavyduty applications. Its natural rubber adhesive ensures a quick, lasting seal on both standard and recycled cartons.

A TAPE8000	Biogone	Biodegradable Tape		Roll
B TAPE8002	Heapsgood	Water Activated Tape		Ea
C DISP1070	Heapsgood	Water Activated Tape Dispenser		Ea
D TAPE6843	COS® Kraft Tape	Brown	Single Roll 48mm x 50mm	Ea



A



B



C



D



E



CARRY BAGS

These versatile **Kraft Paper Bags and Paper Satchels** are an eco-conscious and highly reliable alternative to plastic packaging. Designed with functionality and sustainability in mind, these multipurpose paper bags are equipped with strong and durable paper twist handles, ensuring their reliability for various uses. These bags are 100% recyclable, making them an ideal choice for environmentally conscious facilities for their everyday packaging needs.

BAGS				
A BAGS9272	Square		200W x 200mm	Ctn500
BAGS9270			390L x 200Hmm x 10mm	Ctn250
B BAGS9274			390W x 240Hmm x 120mm	Ctn250
SATCHELS				
C BAGS9265	Small		350L x 260W x 90Hmm	Ctn250
BAGS9266	Medium		480L x 340W x 90Hmm	Ctn250
D BAGS9301	Small		275W x 275Hmm x 150mm	Ctn250
E BAGS9332	Medium		300W x 310Hmm x 180mm	Ctn250
BAGS9313	Petite		215W x 180Hmm x 85mm	Ctn250



BUTCHERS & TISSUE PAPER

Butchers & Newsprint Papers are ideal for wrapping, interleaving, or using as a void fill. These multipurpose papers are a great choice for eco-conscious offices, schools, warehouses, and distribution centres. Made from FSC certified materials, this paper is known for its durability and eco-friendliness. It is fully recyclable after use.

NEWSPRINT & BUTCHERS PAPER					
A	PAPE1010	White	510W x 760Hmm	80gsm	Pkt500
B	PAPE1011	White	510W x 760Hmm	49gsm	Pkt500
	PAPE1012	White	380W x 510Hmm	49gsm	Pkt500
TISSUE PAPER					
C	PAPE0968	White	400W x 660Hmm		Ream480



A



B



COS® KRAFT PAPER & HEX WRAP

This FSC certified **Hex Wrap** is a sustainable and versatile solution for protective packaging. Made from biodegradable, recyclable die-cut kraft paper, it expands into a 3D honeycomb structure that cushions and protects fragile items from damage, scuffing, and abrasion. Lightweight, durable, and easy to use, it's an ideal alternative to plastic bubble wrap. Made from recycled paper and designed for circular use, this **Kraft Paper Wrap** is both easy to recycle and environmentally friendly. More than just protective packaging, it's perfect for void fill, gift wrapping, or adding an eco-conscious touch to any parcel, making it a smart, sustainable choice for any workplace.

HEX WRAP					
A	PAPE5000	Brown	250m x 500mm		Roll
KRAFT PAPER ROLL					
	PAPE5001	Brown	50m x 900mm		Roll
	PAPE5002	Brown	50m x 600mm		Roll
	PAPE5003	Brown	50m x 450mm		Roll
	PAPE5004	Brown	340m x 900mm		Roll
	PAPE5005	Brown	340m x 600mm		Roll
	PAPE5006	Brown	340m x 450mm		Roll



COS® SHIPPING BOXES

COS® Shipping Boxes are the ideal solution for all your packaging needs. These boxes are built to last, ensuring durability through multiple uses, thereby reducing waste and costs in the long run. With a generous capacity, the boxes can effortlessly accommodate large items, making them perfect for moving, storing, and shipping goods. Designed with a focus on waste reduction and sustainability, these boxes are conveniently flat-packed and are easy to assemble, facilitating efficient space utilisation. Order 25 to receive a bundle discount.

BOXS5000	A3	445W x 325D x 200Hmm	Ea
BOXS5012	A4	325W x 225D x 150Hmm	Ea
BOXS5013	A3	445W x 335D x 300Hmm	Ea
BOXS5014	A4	325W x 225D x 285Hmm	Ea
BOXS5015	A5	225W x 160D x 200Hmm	Ea
BOXS5016		370W x 340D x 240Hmm	Ea



MURU NOTEPADS & BOOKS

Muru Hardcover Notebooks and **Ruled Pads** are made from 100% recycled paper, featuring double-wire binding spine and an embossed paper finish. **Muru Spiral Notebooks** are made from 70gsm wood-free paper with a strong single wire binding. Each purchase of a Muru product provides direct social and economic support to First Nations communities throughout Australia.

NOTEBOOKS - 70GSM				
A	BOOK9010	A4 Spiral	100% Recycled	120 Pages Ea
	BOOK9012	A5 Spiral	100% Recycled	120 Pages Ea
B	BOOK9225	A4 Hardcover Spiral	100% Recycled	200 Pages Ea
	BOOK9228	A5 Hardcover Spiral	100% Recycled	200 Pages Ea
C	PADS0435	A4 Notepad	100% Recycled	50 Leaf Ea

MURU® 100% RECYCLED COPY PAPER

Muru® 100% Recycled Copy Paper is an environmentally friendly paper made from 100% post consumer recycled fibres. PEFC and Carbon Neutral Certified. Compatible with photocopiers, laser printers, and inkjet printers. Each purchase of a Muru® product provides direct social and economic support to First Nations communities throughout Australia.

RECYCLED 80GSM				
	PAPE9244	A4	100% Recycled	Ctn5
	PAPE9243	A3	100% Recycled	Ctn3

Huhtamaki



FIRST NATIONS DISPOSABLE CATERING SUPPLIES

These **First Nations Paper Cups** and **Plates** feature the unique designs of First Nations artist Keith Brown. This entire range is made from sustainable materials with a natural texture and embossed finish. Supply Nation Certified. Purchasing these products directly supports Corporate Connect. AB, helping with projects for First Nations communities to achieve local economic independence.

Product may not be available everywhere due to state regulations on single use plastic bans.

A PAPER CUPS				
	CUPS1600	285mL / 8oz	Single Wall	Ctn1000
	CUPS1601	400mL / 12oz	Single Wall	Ctn1000
	CUPS1602	285mL / 8oz	Double Wall	Callisto Ctn700
	CUPS1605	400mL / 12oz	Double Wall	Callisto Ctn480
B WHITE CUP LIDS				
	CUPS1700	285mL / 8oz		Ctn1000
	CUPS1701	400mL / 12oz		Ctn2000



MURU® FACIAL TISSUES

Soft and gentle, these tissues are handy on desks, in bathrooms, and in communal areas. FSC Certified, made with pulp sourced from sustainable plantations. The Muru® Group, a Supply Nation certified business, supports First Nations community initiatives. Each purchase of a Muru® product provides direct social and economic support to First Nations families throughout Australia. For more information see the Indigenous Product section in the front of this catalogue.

TISS1111	2Ply	200 Sheets	Ea
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WADDI COFFEE

Enjoy the rich, full-bodied flavour of **Waddi Coffee** in the convenience of single-serve sticks. Each stick delivers a perfectly portioned cup of premium freeze-dried coffee for a consistently smooth and satisfying brew. Indulge in **Yarrowalla**, a bold blend with notes of dark chocolate, honeycomb, and berries. Enjoy the sweet aroma and nutty butterscotch notes of **Girra Girra**, with a medium to heavy body and a bright citrus finish. Indulge in **Mika Blend**, with bold roasted almond aromas, decadent chocolate, and hints of stone fruit for an irresistibly rich and comforting cup.

A	COFF2100	Freeze Dried	Medium Roast	Sticks	1.7g	Ctn1000
B	COFF2101	Freeze Dried Decaf	Granulated	Sticks	1.7g	Ctn500
	COFF2320	Yarrowalla Blend	Medium to Dark Roast	Beans	1kg	Ea
	COFF2330	Girra Girra Blend	Medium Roast	Beans	1kg	Ea
	COFF2331	Mika Blend	Medium Roast	Beans	1kg	Ea



YARU MINERAL WATER

Yaru empowers First Nations communities by establishing projects that lead to health improvements, cultural awareness, and sustainable outcomes. Premium Mineral Water is bottled at the source in Northern NSW. Carbon neutral certified. Bottles are now made from 100% recyclable PET.

A STILL PET BOTTLES			
	WATE3004	300ml	Ctn24
	WATE3015	500mL	Ctn24
	WATE3012	750ml	Ctn12
	WATE3010	1L	Ctn12
B SPARKLING PET BOTTLES			
	WATE3005	500mL	Ctn24
	WATE3000	1L	Ctn12



A



B



C



AURA3 FIRST AID KIT POINT

The **Aura3 First Aid Kit** offers a modular, organised solution for workplace safety, with clear labels for quick identification and a design made from 100% recycled, recyclable plastic. It integrates seamlessly with the Aurapoint system for custom setup based on your risk assessment. Ideal for workplaces such as offices, kitchens, and facilities, it's equipped to treat burns, eye injuries, and wounds with ease.

A	FIRST2108	2 Point Station - Small	Ea
	FIRST2109	2 Point Station - Medium	Ea
	FIRST2110	2 point Station - Large	Ea
B	FIRST2112	3 Point Station - Small	Ea
C	FIRST2111	3 Point Station - Small	Ea



A



AURA3 WORKPLACE FIRST AID KIT

The **Aura3 Workplace First Aid Kit** is expertly designed to help employers meet Health & Safety First Aid Regulations with ease. Crafted from 100% recycled and recyclable plastic, it features laser-etched details that eliminate the need for labels, a tamper-evident seal, and a single-clip closure for quick, one-handed access during emergencies. An integrated wall bracket adds both security and portability, while TGA approval ensures quality and compliance. The **Aura3 Workplace Catering First Aid Kit** goes a step further, offering the first fully blue-coloured contents, specifically designed for food preparation areas. It also meets the legal requirement for Blue Detectable plasters, all within the same sustainable, eco-friendly case.

A	FIRST2116	Workplace Kit - Small	235W x 100D x 210Hmm	Ea
	FIRST2039	Workplace Kit - Medium	280W x 100D x 255Hmm	Ea
	FIRST2103	Workplace Kit - Large	345W x 105D x 305Hmm	Ea
	FIRST2033	Catering Kit - Small	235W x 100D x 210Hmm	Ea



AURA3 VEHICLE FIRST AID KIT

The **Aura3 Vehicle First Aid Kit** is designed to handle both minor and major road traffic injuries, making it an essential safety tool for mobile workers. Whether it's for couriers, taxi drivers, sales representatives or more, this compact kit ensures immediate access to first aid when needed most. Constructed from 100% recycled and recyclable plastic, it aligns with eco-conscious business practices. Featuring a single-clip closure for quick, one-handed access and an integrated bracket for secure wall mounting or easy portability. Suitable for vehicles carrying up to 8 passengers, the MotoKit is a reliable, all-in-one safety solution designed for people on-the-go.

FIRST2113	Small	200W x 65D x 205Hmm	Ea
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AURA3 EYE WASH FIRST AID KIT

The **Aura3 Eye Wash Station** offers fast, effective access to Reliwash isotonic solution for eye or skin injuries caused by dust, debris, or chemicals. Made from 100% recycled and fully recyclable plastic, its smart, sustainable design features laser-etched box eliminating the need for extra labelling, reducing waste and carbon footprint. The bold, colour-coded box with embossed graphics ensures high visibility in busy areas. Compact, wall-mountable, and easy to open with one hand, it includes a tamper seal for added security.

FIRST2038	Medium	280W x 100D x 255Hmm	Ea
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A



AURA3 BURN MODULE FIRST AID KIT

The **Aura3 Burn First Aid Kit Module** is specifically designed for the fast and effective treatment of burns, scalds, and sunburn. Highly visible and wall-mountable, this kit ensures quick access in emergencies. It comes fully stocked with BurnSoothe™ sterile hydrogel dressings that cool, moisten, and soothe the skin, helping to minimise trauma and prevent further tissue damage. The dressings are non-adherent to burnt skin, making them ideal for sensitive burn care. With a variety of dressing sizes included, the kit is equipped to handle different types and severities of burn injuries.

FIRST2049	X-Small	200W x 65D x 205Hmm	Ea	
A	FIRST2001	Small	235W x 100D x 210Hmm	Ea



A



B



VISION WORKPLACE FIRST AID KIT

The **Vision Workplace First Aid Station** is a smart, modern solution for keeping your workplace prepared and protected. Designed to meet workplace safety standards, this wall-mounted unit is crafted from durable, wipeable ABS plastic with a dustproof lid to keep contents clean and hygienic. Clearly organised panels allow for quick identification and access to essential first aid supplies, saving precious time in emergencies. The **Vision Eye Wash First Aid Kit Station** delivers swift, effective treatment for eye injuries caused by dust, debris, or chemicals. Packed with saline eye wash, pods, and eye pad dressings, it ensures rapid, precise irrigation when every second counts. TGA-approved and crafted from 100% recycled materials, this station seamlessly blends safety, efficiency, and sustainability in one sleek, high-performance design, making it your go-to solution for eye care in the workplace.

A	FIRST2107	Workplace First Aid Station	513W x 118D x 358Hmm	Ea
B	FIRST2003	Eye Wash First Aid Kit Station	100W x 380D x 255Hmm	Ea



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TITAN FIRST AID KIT

The **Titan First Aid Box** is built to withstand tough work environments, featuring a durable, screen-printed lid and laser-etched base that eliminates the need for labels. Made from 100% recycled and recyclable materials, it's designed for seamless integration with the Aurapoint bracket, allowing for easy placement. This box is crafted to meet first aid and resuscitation guidelines, making it perfect for offices and facilities with varying levels of risk. For low-risk settings, it supports up to 25 people, while high-risk environments can accommodate up to 10 people. With a quick and efficient refill process and TGA approved, the Titan First Aid Box ensures your kit remains compliant and up-to-date.

FIRST2015	Standard First Aid Kit	Medium	350W x 100D x 300Hmm	Ea
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TITAN TRADE & REMOTE FIRST AID KIT

For high-risk environments, the **Titan Trade & Remote First Aid Kit** is specifically designed to meet the needs of workplaces where serious injuries are more likely such as construction sites, agricultural operations, and forestry settings. Ideal for use around dangerous machinery and sharp tools, this comprehensive kit includes critical items like TraumaFix dressings for severe bleeding and CoolTherm burn treatments. It's an essential safety solution for remote workers and vehicle kits. Comes in a case made from 100% recycled and recyclable plastic, Titan delivers both durability and environmental responsibility.

A	FIRST2006	Trade & Remote First Aid Kit	Large	345W x 100D x 280Hmm	Ea
	FIRST2005	Titan Trade & Remote First Aid Kit	Medium	275W x 90D x 235Hmm	Ea

Certifications

As the number of certifications in the market increase it can get confusing. Use this reference guide to decide which certification best meets your business needs.



AFRDI

Provides standards, testing, product certification and research for buyers and sellers of furniture. AFRDI certified products show what level of AFRDI approval was achieved in three key areas: Toughness, Durability and Safety.



Fairtrade®

Fairtrade® represents better prices, decent working conditions, local sustainability, and fair terms of trade for farmers and workers in the developing world. Fairtrade® unique product offering allows you to support Fairtrade® products which provides hope for tomorrow.



Australian Certified Organic

Australia's largest certifier for biodynamic and organic produce, ACO provides certification to suppliers from all sectors. If a product sports the ACO logo, it is compliant with national production standards, and that product can be traced all the way back to its origin.



Forest Stewardship Council (FSC)®

An international network which accredits independent 3rd party organisations who can certify forest managers and forest product producers to FSC® Standards. FSC® partnership among businesses, the public sector and civil society provides a unique tool for dealing with the issues surrounding forestry. FSC® promotes environmentally appropriate, socially beneficial, and economically viable management of the world's forests.



B Corp®

B Corp certification recognises companies that meet high standards of social responsibility and environmental sustainability. B Corps prioritise creating a positive impact on employees, communities, and the environment, fostering a more sustainable and equitable global economy.



Good Environmental Choice Australia (GECA)

GECA sets the standard of environmental measures for a product's performance against relevant and primary environmental loads associated with a product's life cycle.



Carbon Reduction Institute (CRI)

The Carbon Reduction Institute encourages businesses to lower their carbon emissions. Their carbon neutral certification guarantees that the company in question has minimised and offset the carbon emissions involved in the production and distribution of the product.



Programme for Endorsement of Forest Certification (PEFC)™

PEFC™ works throughout the entire forest supply chain to promote good practice in the forest and ensures products are produced to the highest ecological, social and ethical standards. PEFC™ certification identifies for buyers the wood and paper products that support the sustainable management of forests.



CO2 Neutral

CO2 neutral products are made possible by calculating the CO2 emissions produced in the product's life cycle.



Rainforest Alliance™

An independent seal of approval which ensures that goods and services were produced in compliance with strict guidelines protecting the environment, wildlife, workers and local communities. Rainforest Alliance™ links businesses to conscientious consumers who identify their goods and services through the Rainforest Alliance Certification™.



Energy Star

ENERGY STAR reduces the amount of energy consumed by a product by either automatically switching it into a 'sleep' mode when it's not being used and/or reducing the amount of power used when in 'standby' mode. ENERGY STAR helps save money on electricity bills and the environment by reducing greenhouse gas emissions.



SupplyNation

SupplyNation connects First Nations businesses with corporate and government buyers in Australia, creating opportunities for First Nations businesses to compete for business. SupplyNation creates these opportunities by providing an essential link between purchasers and sellers.



EU Ecolabel

The EU Ecolabel helps consumers to choose – and encourages business to market – sustainable, eco-conscious, high quality products. The aim is to minimise the environmental impact of products from production to consumption.



UTZ Certified™

UTZ Certification™ sets the standards for responsible coffee sourcing and production. UTZ gives an independent assurance of sustainable production and sourcing, and offers a real-time traceability of agricultural products back to their origin.



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